



**BHARATHIYAR INSTITUTE OF ENGINEERING FOR WOMEN**

DEVIYAKURICHI, ATTUR, SALEM-636 112.

**IQAC MINUTES OF MEETING**

**ACADEMIC YEAR 2020-2021**



**BHARATHIYAR INSTITUTE OF ENGINEERING FOR WOMEN**  
**DEVIYAKURICHI, ATTUR TALUK-636112**  
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

Date: 27.08.2020

Venue: Principal Room

Time: 10.30 am


Minutes of the IQAC meeting held on 27.08.2020

IQAC meeting was held on 27<sup>th</sup> August 2020 via online zoom meet due to Covid-19 pandemic.

The following members were attended the meeting via zoom platform.

link:<https://us04web.zoom.us/j/159333914>, Meeting Id:159333914


S.NO	CATEGORY	IQAC MEMBERS
1.	Chairperson	Dr.R.Punidha, Head of the Institution, Principal
2.	IQAC Coordinator	Mr.M.Karthikeyan, ASP/CSE
3.	Faculty	Mrs.R.Nithyalakshmi, ASP/ECE Mr.K.Kalaiselvan, AP/EEE Mrs.K.Saranya, AP/CSE Ms.P.Bhuvaneshari, AP/CE
4.	Management	Dr.A.K.Ramasamy,Secretary
5.	Senior Administrative Officers	Mr.R.Prema,AP/CIVIL Ms. S.Indhumathi, AP/CSE Mrs.K.C. Kavitha,AP/EEE Mrs.M.Sowmiya,AP/ECE Dr.V.Dharmalingam, Prof/S&H
6.	From Society	Dr.G.Suganya, ACM member Associate Professor /CSE, VIT Chennai, Tamil Nadu -632014.
7.	Student	B.Haritha III-CSE

  
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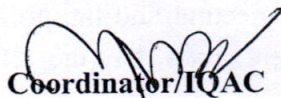
8.	Alumni	Ms.A.Ishwarya, Project leader, Manyata Embassy Business Park, Manyata Tech Park Rd, Manayata Tech Park, Thanisandra, Bengaluru, Karnataka -560045,IBM, Bangalore
9.	One nominee from Employers	Mr.T.Prabakaran, Proprietor, Neolysi Technologies(P) Ltd, No-358, Old No-645, 4th Floor, Anna Salai, Thousand Lights, Chennai, Tamil Nadu 600006
10.	One nominee from Industrialists	Mr.Sam Peter, Managing Director, Softwings Technologies, #04, Balaji Nagar, Vilankurichi Road, Cheranma Nagar, Coimbatore-641035, Tamilnadu, India
11.	One nominee from Stakeholders	Mr.C.Babushanmugam, 6/C, Krishna Nagar, Second Street, Thiyagadurgam, Kallakurichi , Villupuram-606206

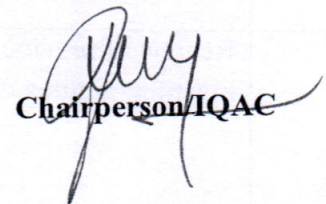
The following points were discussed and suggestions were received from members of IQAC

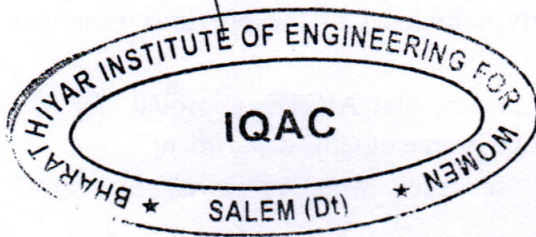
S. No	Point discussed	Suggestions / Action Plan
1	Review of previous meeting minutes	<ul style="list-style-type: none"> <li>Minutes of the previous meeting and the previous year Annual report were read by the IQAC coordinator.</li> <li>The activity conducted in the previous year was verified.</li> <li>Discussed about the AICTE approval for the double intake course of CSE department.</li> <li>Placement activities were reviewed by IQAC members</li> </ul>

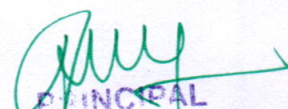
  
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2	Teaching and Learning Process	<ul style="list-style-type: none"> <li>The committee advised the faculties to conduct online classes due to the corona situation. They suggested sharing resource materials, video lectures, web links, E-books and to give the recorded lectures to the students.</li> </ul>
3	Value Adding Course & Webinars	<ul style="list-style-type: none"> <li>Planned to conduct online Value Adding Courses, Webinars and more online events to the students</li> </ul>
4	Placement Activities	<ul style="list-style-type: none"> <li>The committee advised to give more placement trainings and by bringing more number of recruitment companies to strengthen the placements.</li> <li>Planned to conduct online campus drives for the final year students.</li> </ul>
5	Academic Administrative Audit	<ul style="list-style-type: none"> <li>An Academic Administrative Audit is planned to be conducted at the end of every semester.</li> </ul>
6	Faculty Development and Training Programs	<ul style="list-style-type: none"> <li>Suggested the Department Heads to conduct FDPS, Seminars, Workshops and Guest Lectures to enhance their skills.</li> <li>Every faculty will attend at least one training program in the year.</li> </ul>
7	Committees and club activities	<ul style="list-style-type: none"> <li>It was planned to document the function of each committee effectively.</li> <li>Encouraged the NSS, RRC, YRC and WEC cells for conducting the Corona awareness programs and make relief the Students from the pandemic situation.</li> </ul>
8	Any other matter	<ul style="list-style-type: none"> <li>Initiatives are taken for conducting virtual lab setup</li> <li>Encourage the students to increase the usage of E-learning materials</li> <li>Arrange more Counseling to the students to free from corona environment.</li> </ul>

  
Coordinator/IQAC

  
Chairperson/IQAC



  
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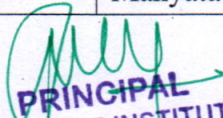
Minutes of the IQAC meeting held on 11.03.2021

The Ninth IQAC meeting was held on 11<sup>th</sup> March 2021 via online zoom meet due to Covid-19 pandemic.

link:<https://us04web.zoom.us/j/159333914>, Meeting Id:159333914

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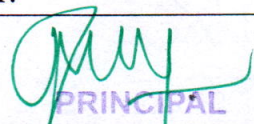
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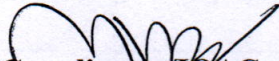
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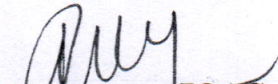
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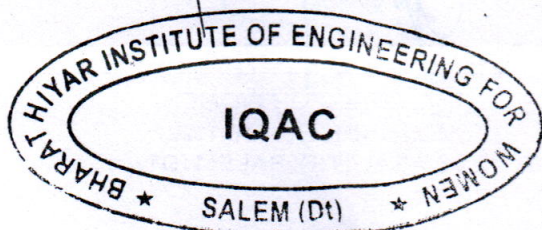
S. No	Point discussed	Suggestions / Action Plan
1	Review of previous meeting minutes	<ul style="list-style-type: none"> <li>Minutes of the previous meeting and the previous year Annual report were read by the IQAC coordinator.</li> <li>The academic activities conducted in the previous year were verified.</li> <li>Academic Administrative Audit of the previous semester was verified.</li> <li>The Assessment entries, Test papers, Course files and log files are reviewed.</li> <li>The Committee verified the department wise student admitted count, scholarship and fee details.</li> <li>They discussed the effectiveness of online classes.</li> <li>Placement officer reported the placement activities and placement list to the committee members</li> </ul>
2	Academic Plan or the upcoming Semester(20-21 even semester)	<ul style="list-style-type: none"> <li>Academic plan and Academic schedule as revised</li> <li>Committee recommended preparing purchase order of books, e-journals, lab equipments for the new regulation 2021.</li> </ul>

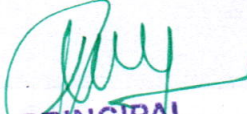
  
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		<ul style="list-style-type: none"> <li>• Members suggested that to arrange the corona precautions in the college.</li> <li>• Members requested the Hod's to ensure the online based teaching equipments available for each faculty in the college campus.</li> <li>• They requested to the address the student's grievances regarding to the online classes.</li> </ul>
3	Teaching and Learning Process	<ul style="list-style-type: none"> <li>• The committee advised the faculties to conduct online classes due to the corona situation. They suggested sharing resource materials, video lectures, web links, E-books and to give the recorded lectures to the students.</li> <li>• IQAC coordinator suggested the staffs to prepare unit wise MCQ type questions and circulate to the students.</li> </ul>
4	Internship and In-plant training	<ul style="list-style-type: none"> <li>• Students need to be motivated by the staff to get Register in online internship and online In plant Programs.</li> </ul>
5	Value Adding Course & Webinars, Conferences'	<ul style="list-style-type: none"> <li>• Planned to conduct online Value Adding Courses, Webinars and more online events to the students</li> </ul>
6	Placement Activities	<ul style="list-style-type: none"> <li>• It is planned to apply for the Anna University TNSLPP Infosys Drive 2020-21 hiring through Virtual Mode on 03.02.2021.</li> <li>• The committee advised to give more placement trainings and by bringing more number of recruitment companies to strengthen the placements.</li> <li>• Planned to conduct online campus drives for the final year students.</li> </ul>
7	Faculty Development and Training Programs	<ul style="list-style-type: none"> <li>• Suggested the Department Heads to conduct FDPS, Seminars, Workshops and Guest Lectures to enhance their skills.</li> <li>• Every faculty will attend at least one training program in the year.</li> </ul>
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Coordinator IQAC

  
Chairperson IQAC



  
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