



BHARATHIYAR INSTITUTE OF ENGINEERING FOR WOMEN

DEVIYAKURICHI, ATTUR, SALEM-636 112.

IQAC MINUTES OF MEETING

ACADEMIC YEAR 2017-2018



Bharathiyar Institute of Engineering for Women

(Approved by AICTE, New Delhi and Affiliated to Anna University)

Deviyakurichi, Attur, Salem-636 112.

RefNo.: BIEW/IQAC/2017-2018/ Meeting/01

Date: 06/07/2017

Composition of Internal Quality Assurance Cell (IQAC) (2017-2018)

Time: 10.30 am

Venue: Principal Room

The First IQAC Meeting was conducted on Thursday 06.07.2017 at Principal Room.

Agenda 1: Formation of IQAC members

The meeting started on a welcome note by IQAC Chairperson, Dr.R.Punidha. She introduced the IQAC coordinator and other Members. In that meeting, the committee members were assigned and new committee was formed.

The following members were present:

S.NO	CATEGORY	IQAC MEMBERS
1.	Chairperson	Dr.R.Punidha, Head of the Institution, Principal
2.	IQAC Coordinator	Mr.M.Karthikeyan /CSE
3.	Faculty	Mrs.R.Nithyalakshmi /ECE Mr.K.Kalaiselvan/EEE Mrs.K.Saranya/CSE Ms.S.R.Anitha/CE
4.	Management	Dr.A.K.Ramasamy,Secretary
5.	Senior Administrative Officers	Dr.G.Thirupathi/S&H Mr.R.Prema,/CE Ms. S.Indhumathi/CSE Mrs.K.C. Kavitha/EEE Mrs.M.Sowmiya/ECE
6.	Professional Society Member	Dr.G.Suganya, ACM Member, Associate Professor/CSE, VIT, Chennai, Tamilnadu-632014

7.	Student	Ms.R.Vinothini II-CSE
8.	Alumni	Ms.A.Ishwarya, Project leader, Manyata Embassy Business Park, Manyata Tech Park Rd, Manayata Tech Park, Thanisandra, Bengaluru, Karnataka -560045,IBM, Bangalore
9.	One nominee from Employers	Mr.T.Prabakaran, Proprietor, Neolysi Technologies(P) Ltd, No-358, Old No-645, 4th Floor, Anna Salai, Thousand Lights, Chennai, Tamil Nadu 600006
10.	One nominee from Industrialists	Mr.Sam Peter, Managing Director, Softwings Technologies, #04, Balaji Nagar, Vilankurichi Road, Cheranma Nagar, Coimbatore-641035, Tamilnadu, India
11.	One nominee from Stakeholders	Mr.D.Rajendran 2/35, Middle Street, Melapalaiyur, C.Keeranur(PO), Viruthachalam (TK), Cuddalore (DT) - 606110

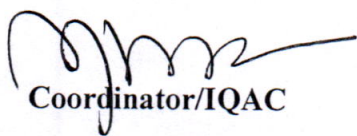
Agenda 2: Discussing the functions of IQAC

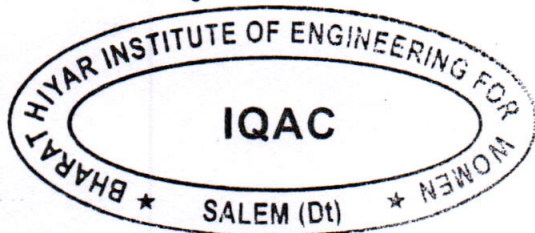
IQAC has planned to take various measures to ensure the quality functioning of the Institution as given below:

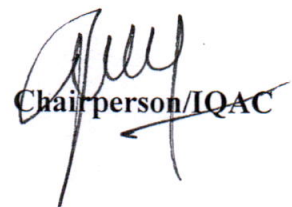
- Development and application of quality benchmarks.
- Parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory Teaching and learning process.
- Collection and analysis of feedback from all stakeholders on quality-related institutional Processes.
- Dissemination of information on various quality parameters to all stakeholders.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.


Agenda 3: General discussion of academic improvement process

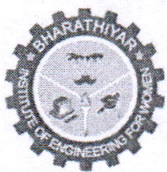
- It was resolved to implement student centric learning approaches, such as Group Discussion, Seminar and Peer Teaching in all courses.
- To create ambience for conducting various co-curricular and extra-curricular activities for the benefit of students
- To conduct the IQAC meet at least once in every Semester to monitor the institutional quality. IQAC was the first step towards the internalization and institutionalization of quality enhancement.
- IQAC members insisted to increase the innovative methods of teaching and also instructed to improve the quality of Faculty and Student Publications.
- HODs were asked to work on academic activities in view of Academic Audit, Heads of various Departments were informed to keep the records in all forms.
- It was planned to arrange more number of Career enhancement and Training programs for the Final Years so as to make them face Interviews with confidence.
- Effectiveness of functioning of various committees was verified and also it was planned to document the function of each committee effectively.
- It was planned to conduct academic and Administrative audit twice in a year to ensure the quality functioning of the Institution.


Coordinator/IQAC




Chairperson/IQAC


PRINCIPAL
BHARATHIYAR INSTITUTE OF
ENGINEERING FOR WOMEN,
DEVIYAKURICHI - 636 112,
THALAIVASAL (TK), SALEM (DT).



BHARATHIYAR INSTITUTE OF ENGINEERING FOR WOMEN

DEVIYAKURICHI, ATTUR TALUK-636112

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

Date: 14.12.2017

Venue: Principal Room

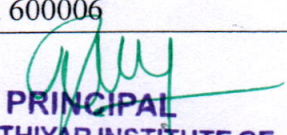
Time: 10.30 am

Internal Quality Assurance Cell (IQAC) Minutes of Meeting

The Second IQAC meeting for the Academic year 2017-2018 was held on 14th December 2017.

The following members were attended the meeting.

S.NO	CATEGORY	IQAC MEMBERS
1.	Chairperson	Dr.R.Punidha, Head of the Institution, Principal
2.	IQAC Coordinator	Mr.M.Karthikeyan /CSE
3.	Faculty	Mrs.R.Nithyalakshmi /ECE Mr.K.Kalaiselvan/EEE Mrs.K.Saranya/CSE Ms.S.R.Anitha/CE
4.	Management	Dr.A.K.Ramasamy,Secretary
5.	Senior Administrative Officers	Dr.G.Thiruppathi/S&H Mr.R.Prema,/CE Ms. S.Indhumathi/CSE Mrs.K.C. Kavitha/EEE Mrs.M.Sowmiya/ECE
6.	Professional Society Member	Dr.G.Suganya, ACM Member, Associate Professor/CSE, VIT, Chennai, Tamilnadu-632014
7.	Student	Ms.R.Vinothini II-CSE
8.	Alumni	Ms.A.Ishwarya, Project leader, Manyata Embassy Business Park, Manyata Tech Park Rd, Manayata Tech Park, Thanisandra, Bengaluru, Karnataka -560045,IBM, Bangalore
9.	One nominee from Employers	Mr.T.Prabakaran, Proprietor, Neolysi Technologies(P) Ltd, No-358, Old No-645, 4th Floor, Anna Salai, Thousand Lights, Chennai, Tamil Nadu 600006



PRINCIPAL
BHARATHIYAR INSTITUTE OF
ENGINEERING FOR WOMEN,
DEVIYAKURICHI - 636 112,
THALAIVASAL (TK), SALEM (DT).

10.	One nominee from Industrialists	Mr.Sam Peter, Managing Director, Softwings Technologies, #04, Balaji Nagar, Vilankurichi Road, Cheranma Nagar, Coimbatore-641035, Tamilnadu, India
11.	One nominee from Stakeholders	Mr.D.Rajendran 2/35, Middle Street, Melapalaiyur, C.Keeranur(PO), Viruthachalam (TK), Cuddalore (DT) - 606110

The Chairperson Dr. R.Punidha welcomed the members for the second meeting of IQAC.

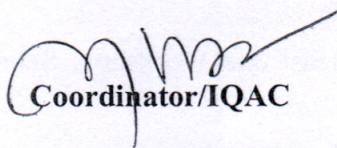
The following points were discussed in the meeting:

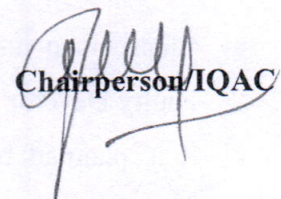
- Chairperson insisted all department heads to conduct at least one Workshop, Seminar, Faculty Development Program and webinar.
- It is planned to conduct Alumni Meet on 24.01.2018 and decided to register Alumni Association.
- IQAC members suggested the All Departments Heads to jointly organize International Conference on **"Research Advances in Communication, Computation, Electrical Sciences and Structures"** in the month of March 2018.
- Discussed to conduct certification and value added courses effectively.
- All faculty members are insisted to publish Patent/Book
- It is decided to conduct an internal audit by HOD after every internal assessment to ensure correctness in evaluation and improve the evaluation system.
- The committee planned to schedule placement activities for final year students.
- The committee suggested that to conduct placement training for the higher semester students.
- They suggested the students to attend atleast one Internship and In-plant training in every semester.

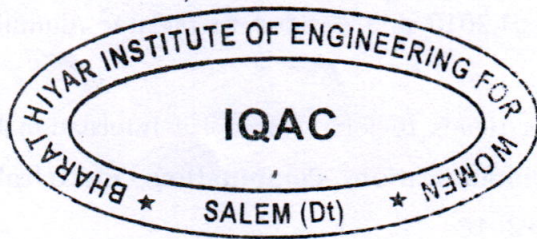

PRINCIPAL
 BHARATHIYAR INSTITUTE OF
 ENGINEERING FOR WOMEN,
 DEVIYAKURICHI - 636 112,
 THALAIVASAL (TK), SALEM (DT).


- It is decided to conduct Life Skills and Personality Development Training Programs for students. .
- All HOD's are decided to plan workshops on IPR. It is decided to file the Patents in the coming academic session. It is also decided to encourage the faculties to apply for various research agencies for funding and also for publications of research articles in reputed journals.

IQAC coordinator proposed the vote of Thanks.


Coordinator/IQAC


Chairperson/IQAC




PRINCIPAL
BHARATHIYAR INSTITUTE OF
ENGINEERING FOR WOMEN,
DEVIYAKURICHI - 636 112,
THALAIVASAL (TK), SALEM (DT).



BHARATHIYAR INSTITUTE OF ENGINEERING FOR WOMEN

DEVIYAKURICHI, ATTUR TALUK-636112

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

Date: 30.03.2018

Venue: Principal Room

Time: 10.30 am

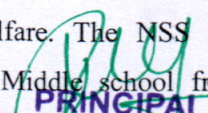
Internal Quality Assurance Cell (IQAC) Minutes of Meeting

The Third IQAC meeting for the Academic year 2017-2018 was held on 30th March 2018.

Agenda: Review the previous meeting

The action taken report on the report of previous meeting held on was discussed.

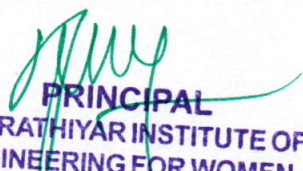
Sno	Topic	Discussion/Action Taken
1	Status of completion of task discussed in the previous meeting	<ul style="list-style-type: none">• The last IQAC meeting minutes & action taken were reviewed.• Academic audit on Course file, course log and Internal Exam Assessment were reviewed.• Placement officer presented the statistics of students placed so far. The performance record was appreciated by the members.• Analysis of stakeholders feedback report from all parameters and action taken report submitted to IQAC.
2	Discussion about the Annual Technical Events	<ul style="list-style-type: none">• Discuss about the completion of conference and Alumni meet events.• IQAC members appreciated the all departments Heads for effectively conducted the Seminar as "Opportunities and Basics in Civil Engineering, Embrace your Awesomeness, Overview of Thermal Power Generation, Software Awareness and Project Introduction".• Discuss the skill development program as Dengue Awareness Program that was conducted on 23.09.2017.• IQAC members appreciated the NSS coordinator for successfully conducting Yoga Activity on 13.03.2018.• The NSS volunteers were Participated in special Camps and served for Social welfare. The NSS special camp was organized at Periyeri Middle school from 02.01.2018 to 08.01.2018.


PRINCIPAL
BHARATHIYAR INSTITUTE OF
ENGINEERING FOR WOMEN,
DEVIYAKURICHI - 636 112,
THALAIVASAL (TK), SALEM (DT).

		<ul style="list-style-type: none"> • Discuss about the Communication development program as Contextual communication that was conducted from 12.2.18 to 13.2.2018.
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Agenda2: Discussion of the Upcoming Semester Tasks

Sno	Topic	Discussion/Action Taken
1	Academic Plan for the upcoming semester (2017-2018)	<ul style="list-style-type: none"> • The Coordinator of IQAC, raised the point about strengthen the activities related to teaching learning enhancement and IQAC members advised the students to improve their learning process. • IQAC members discussed the placement activities with the Placement Coordinator. • The Chairperson urged Heads of the Department to work towards achieving their Vision/Mission statements and in turn the Institution.
2	Events Planned / Organized	<p>Planned Events:</p> <ul style="list-style-type: none"> • It is planned to conduct Placement class, Gate Coaching and TNPSC coaching classes internally for final year and Third year students in the coming semester. • It is planned to conduct value added courses in the month of June 2018. • It is planned to conduct seminar, workshop, FDP in the month of April 2018.

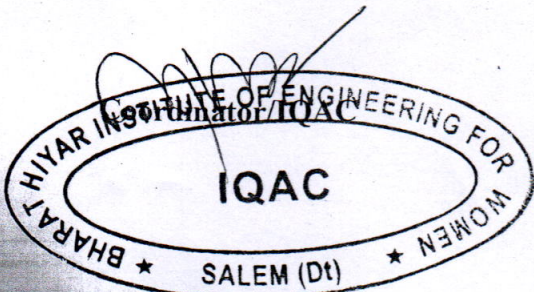

PRINCIPAL
 BHARATHIYAR INSTITUTE OF
 ENGINEERING FOR WOMEN,
 DEVIYAKURICHI - 636 112,
 THALAIVASAL (TK), SALEM (DT).

PRINCIPAL
 BHARATHIYAR INSTITUTE OF
 ENGINEERING FOR WOMEN,
 DEVIYAKURICHI - 636 112,
 THALAIVASAL (TK), SALEM (DT)

BHARATHIYAR INSTITUTE OF
 ENGINEERING FOR WOMEN,
 DEVIYAKURICHI - 636 112,
 THALAIVASAL (TK), SALEM (DT)

The following members were attended the meeting as:

S.NO	CATEGORY	IQAC MEMBERS
1.	Chairperson	Dr.R.Punidha, Head of the Institution, Principal
2.	IQAC Coordinator	Mr.M.Karthikeyan /CSE
3.	Faculty	Mrs.R.Nithyalakshmi /ECE Mr.K.Kalaiselvan/EEE Mrs.K.Saranya/CSE Ms.S.R.Anitha/CE
4.	Management	Dr.A.K.Ramasamy,Secretary
5.	Senior Administrative Officers	Dr.G.Thiruppathi/S&H Mr.R.Prema,/CE Ms. S.Indhumathi/CSE Mrs.K.C. Kavitha/EEE Mrs.M.Sowmiya/ECE
6.	Professional Society Member	Dr.G.Suganya, ACM Member, Associate Professor/CSE, VIT, Chennai, Tamilnadu-632014
7.	Student	Ms.R.Vinothini II-CSE
8.	Alumni	Ms.A.Ishwarya, Project leader, Manyata-Embassy Business Park, Manyata Tech Park Rd, Manayata Tech Park, Thanisandra, Bengaluru, Karnataka -560045,IBM, Bangalore
9.	One nominee from Employers	Mr.T.Prabakaran, Proprietor, Neolysi Technologies(P) Ltd, No-358, Old No-645, 4th Floor, Anna Salai, Thousand Lights, Chennai, Tamil Nadu 600006
10.	One nominee from Industrialists	Mr.Sam Peter, Managing Director, Softwings Technologies, #04, Balaji Nagar, Vilankurichi Road, Cheranma Nagar,Coimbatore-641035, Tamilnadu, India
11.	One nominee from Stakeholders	Mr.D.Rajendran 2/35, Middle Street, Melapalaiyur, C.Keeranur(PO), Viruthachalam (TK), Cuddalore (DT) - 606110



PRINCIPAL
Bharathiyar Institute of Engineering for Women,
Deviyakurichi - 636 112,
Thalavasal (TK), Salem (Dt).
Chairperson/IQAC