



**BHARATHIYAR INSTITUTE OF ENGINEERING FOR WOMEN
DEVYAKURICHI, SALEM - 636112.**

(Approved by AICTE, New Delhi, Affiliated to Anna University)

5.1.1 GOVERNMENT & INSTITUTION SCHOLARSHIP POLICY

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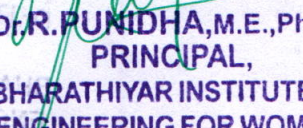


GUIDELINES

**POST MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO
SCHEDULED CASTES
FOR STUDIES IN INDIA
(2020-2021 to 2025-26)**

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT
Department of Social Justice & Empowerment
(March, 2021)

SCHEME OF POST MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR


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Post Matric Scholarship for SCs: Scheme Guidelines

STUDIES IN INDIA (PMS-SC)
(With effect from 2020-2021)

1. Objective

1.1 The objective of the scheme is to appreciably increase the Gross Enrolment Ratio of SC students in higher education with a focus on those from the poorest households, by providing financial assistance at post-matriculation or post-secondary stage to enable them to complete their education.

2. Scope

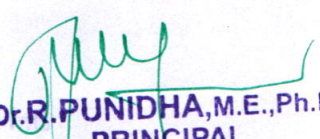
2.1 These scholarships are available for studies in India only and the awardees are selected by the State Government/Union Territory to which the applicant actually belongs (i.e. the State/UT in which permanently settled or domiciled, as per the terms of domicile decided by the State).

2.2 This is applicable to all the students who are currently beneficiaries of the scheme as well as fresh admissions.

3. Definitions

a) "**Group 1: Degree and Post Graduate level professional courses**" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses.(v) L.L.B, Integrated L.L.B, L.L.M

b) "**Group 2: Other Professional Courses leading to Degree, Diploma, Certificate**" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and


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Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "**Group 3: Graduate and Post Graduate course**" shall mean: courses not covered under Group 1 & Group 2 e.g. B.A / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "**Group 4: All post-matriculation (Post Class X level) non-degree courses**" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.

e) "**Compulsory non-refundable fees**" shall mean: fee payable for enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board, but does not include Refundable deposits like caution money, security deposit will, however, be excluded.

f) "**Demand**" for a year indicates the total fund requirement for release of scholarship to all eligible students under the scheme as per the entitlements for that **particular year**.

g) "**Freeship Card**" shall mean: A card issued by the State Govt./UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

4. Eligibility of Educational Institutions

4.1 Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

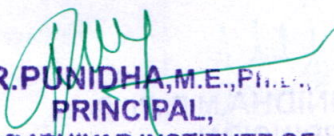
- i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

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- ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.
- iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.
- iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.
- v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

4.2 Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions/ Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC and Universities /Colleges recognized under section 2(f) of UGC Act;
- iii. Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.



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Provided that where a particular number of seats for a particular course have been recognized / authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses.

5. Conditions of Eligibility of Students

- 5.1 The scholarships are open to Nationals of India only.
- 5.2 Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs /domiciled as determined by the State/UT and who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.
- 5.3 Scholarships will be paid to the students whose parents'/guardians' income from all sources does not exceed Rs. 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year. Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.
- 5.4 The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.
- 5.5 Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after B.A. or M.A in one subject after M.A in other subjects will not be eligible.
- 5.6 Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only. Non-refundable fees shall be paid and no academic allowance will be paid.
- 5.7 All the children of any parent/guardian will be entitled to receive benefits of the scheme.
- 5.8 A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her, and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of


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books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.


5.9 All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

- i) If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:
 - i. That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
 - ii. That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

5.10 Students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

6. Role of the State Governments

6.1 Although many SC students have availed benefits under this scheme and have occupied high positions in the society, still the Gross Enrolment Ratio (GER) of SCs in higher education (23.0%) lags behind the national average (27.0%). It is the endeavour of the Government to raise the GER of SCs in higher education from 23.0 % to the national average in the next five years. Similarly, the GER in Senior Secondary education of SCs has to increase from the current 56% to the national average in the next five years. Towards this end, special focus of the implementing agencies is required to achieve the goal.


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6.2 All the SC students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from SC households with three or more deprivations as per SECC-2011 (ii) students from SC households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.3 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students or students leaving class 10th or 12th class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enrol and avail scholarships. Such students will be helped for identification of courses also as per their skills.

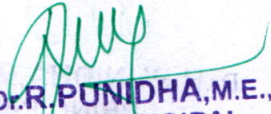
6.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.5 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.6 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.7. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers

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or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.8 The State Governments shall put in place a scholarship portal that has all features as prescribed in para 13 of these guidelines and share the data on a real-time basis with the Central portal.

6.9 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.10 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

7. Components of the Scholarship

7.1 The scholarship includes the following components for the complete duration of the course:-

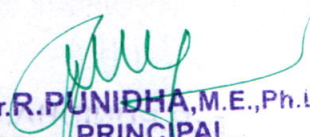
- i. Compulsory non-refundable fees including tuition fee, as fixed by the Fee Fixation/Rationalization Committee of the State Government
- ii. Academic allowance

Category of courses	Yearly (in Rs)	
	Hostellers	Day Scholars
Group 1: Degree and Post Graduate level professional courses	13500	7000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	9500	6500
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	3000
Group 4: All post-matriculation (Post Class X level) non-degree courses	4000	2500

Note 1. Ten percent extra allowances shall be provided for Divyang students.

Note 2. Students pursuing C.A. /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence/online courses shall not be eligible for academic allowance.

Note 3. The academic allowance as above shall be applicable from the year 2021-22. For the year 2020-21 the allowances as applicable under the earlier guidelines shall apply.


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7.3 The Academic Allowance will be linked with the Consumer Price Index Number for Industrial workers. The Annual increment will be applicable w.e.f. April of each year and will be based on Index for the period January-December of the preceding year. The first revision would be applicable w.e.f. April, 2022 and in this regard Department will issue separate orders on Annual basis.

7.4 The State Governments may, if they so decide, top up the academic allowance from their own resources.

8. Freeship Card and process for issue

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph, copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course

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for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

9. Application for Scholarship and Verification


9.1 **Application-on-the-day-of-admission:** The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship **on the same day as the date of admission into the institution.**

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Free ship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

10. Funding Pattern of the Scheme

10.1 There will be a 60: 40 sharing ratio between the Centre and States (90:10 in case of North Eastern States) of the average demand for the scheme for three year period 2017-18 to 2019-20 (to be considered as the base period), with a 5% overall annual increase each


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year in the Central assistance for all States put together in absolute terms w.r.t. base period. The above shall be applicable from 2020-21 onwards and the scheme will be continued upto the financial year 2025-26.

10.2 Thus, for the purpose of determining the demand for the year 2020-21, the average demand of 2017-18 to 2019-20, or the actual demand for 2020-21, whichever is lesser, will be considered for each State/UT. For subsequent years i.e. 2021-22 & onwards, the Central assistance for all States put together will be limited by a 5% annual increase over the average demand for the scheme for the base period of 2017-18 to 2019-20, which shall be ensured by the Project Appraisal Committee (PAC) while appraising the States' Annual Action Plans. The Ministry will have the flexibility of adjusting the allocation of funds between the States subject to the total allocation approved, without disrupting the 60:40 sharing ratio between the Centre and the States.

10.3 If the total fund requirement is over and above the annual 5% limit, the central share will be limited to that and the additional requirement of funds, if any, shall be met by the State Governments from their own resources.

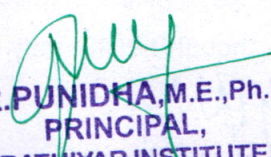
10.3. All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries on their online portal and will distinctly mention the amount of scholarship under various components as mentioned in the Scheme.

11. Payment Mechanism

11.1 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students **ONLY through DBT** preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22. The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

11.2 Starting from 2021-22, the Central share in the scheme would also be released on DBT mode directly into the bank accounts of the students, after ensuring that the concerned State Government has released their share.

11.3 All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts:


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- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one instalment as per the following schedule:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States) should be released	Date by which Central share (60%; 90% in case of NE States) should be released
From 1 st April to 31 st July	15 th August	30 th August
From 1 st August to 30 th November	30 th December	26 th January
From 1 st December to 31 st January*	28 th February	15 th March
From 1 st February to 31 st March*	With 75 days of application	Within 90 days of application

*Portal shall remain open only for submission of applications for scholarships for courses where admission is after November.

11.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

11.5 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

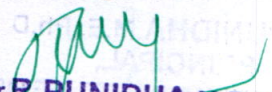
11.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

12. Duration and Renewal of Awards

12.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

12.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

12.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is


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required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

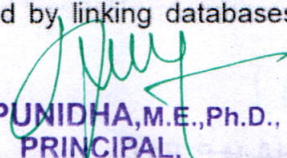
13. IT Framework

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such

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Post Matric Scholarship for SCs: Scheme Guidelines

- mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
- f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
- i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.
- j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
- k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
- l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
- m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

Post Matric Scholarship for SCs: Scheme Guidelines

14. Annual Action Plan

14.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the PMS-SC scheme. In case the State has any other initiative on similar lines to PMS-SC, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

14.2 The Department will constitute an Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 15th April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

15. Performance of the States/UTs

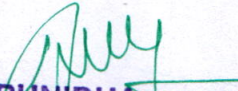
15.1 The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

15.2. The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

16. Announcement of the Scheme by States/UTs

16.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

17. Process of Registration and Application for the student


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17.1 The student shall, well before the expected date of admission, register on the online scholarship portal for issue of a Freeship Card as detailed in Para 8.2 of these Guidelines.

17.2 On admission to the institution to a course mentioned in the Freeship Card, the student shall apply, on the day of the admission itself, for scholarship, giving details of the Freeship card and the course and institution admitted to.

17.3 Students continuing their courses for which they have already been sanctioned scholarship in the previous year, i.e. renewal students, shall, be automatically renewed for scholarship as detailed in para 8.7.

18. Evaluation/Social Audit and follow up action

18.1. There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

18.2. The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

18.3. The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

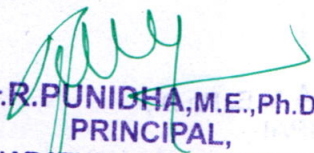
18.4. The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

18.5. In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

19. Administrative Charges

19.1. The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual outlay.

19.2. Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book,


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Post Matric Scholarship for SCs: Scheme Guidelines

these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

19.3. The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

20. Mechanism for redressal of grievances

20.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

20.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

20.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

20.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.


21. Other Conditions for the Award

21.1. If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

21.2. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to the State which will stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

21.3. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

21.4. The provisions of this scheme can be changed at any time at the discretion of the Government of India.


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Annexure-I

The following important parameters should be contained in the FREE SHIP CARD

Name of the Student

Student's ID on the portal

Fathers' Name-

Aadhaar Card Number-

Caste

Date of Birth

Annual Family income

Domicile State-

Address of the Student

Course (in which admission is sought)-

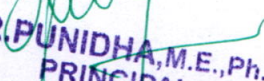
Duration of Course-

Class (presently studying)-

Class (Last class previously studied)-

Major provisions of the scheme

Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship


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**SCHEME OF POST MATRIC SCHOLARSHIPS TO
THE STUDENTS BELONGING TO SCHEDULED
TRIBES FOR STUDIES IN INDIA**

REGULATION GOVERNING THE AWARD OF SCHOLARSHIP
(APPLICABLE FROM 01.07.2010)



**GOVERNMENT OF INDIA
MINISTRY OF TRIBAL AFFAIRS
NEW DELHI.**

[Handwritten Signature]
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No.20014/5/2002-Education.
Government of India
Ministry of Tribal Affairs
Education Division

Shastri Bhawan, New Delhi
Dated: 23rd May, 2013

To
The Principal Secretary/Secretaries,
Tribal Development Department,
All States/UTs
(Except Haryana, Punjab, Chandigarh, Delhi and Pondicherry)

Subject: Upward revision of the annual parental income ceiling under the Centrally Sponsored Scheme of Post Matric Scholarship for Scheduled Tribe students w.e.f. academic session 2013-14.

Sir,


Kindly refer to my D.O. letter No.20014/33/2012-Education dated 9.4.2013 seeking proposal from your Department for Central Assistance under the Scheme of Post Matric Scholarship for Scheduled Tribe students for the financial year 2013-14. In this context, I am directed to refer to the above mentioned subject and to say that as per the above scheme, the income ceiling would be revised once in every two years linking it with the consumer price index for industrial workers for the month of October of the year, preceding the year of revision and will be made effective from April.

2. Accordingly, it has been decided, with the approval of the Competent Authority, to increase the annual parental income ceiling under the Centrally Sponsored Scheme of Post Matric Scholarship for Scheduled Tribe students from Rs.2.00 lakh to Rs.2.50 lakh per annum w.e.f the academic session 2013-14 (to be effective from 1.4.2013).

3. You are requested to send your proposals for Central Assistance keeping in view the above income ceiling. The proposals, complete in all respects in the proforma prescribed under the scheme and already sent to you vide the D.O. letter mentioned in Para 1 above may please be sent along with the following documents:-

- The utilization certificate of the previous year's released grants.
- Details of the Committed Liability on the State Government/UT Administrations (a proforma attached for ready reference).
- Physical progress achieved during the last financial year.
- Details of preparedness of the States to roll out DBT across the country.

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4. I am also directed to invite your attention to the deliberations that took place during the course of consultation with State's Principal Secretaries/ Secretaries/Commissioner-in-Charge/Directors of Tribal Development/Welfare Departments held in New Delhi on May 16-17, 2013 in which compliance of the following key tasks in connection with DBT roll out was discussed:-

➤ **Digitization of data base**

States/UTs must digitize the beneficiary database and convert data in excel sheets to standardized formats developed by the NIC (details available on <http://dbtapp.gov.in>). The digitization of databases should begin in all districts irrespective of the rollout of DBT and States are to report in the meeting complete action on digitization.

➤ **Obtaining of Digital Signature Certificates of designated officers at District and State level**

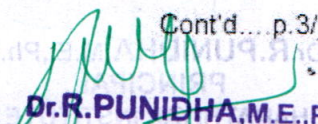
Obtaining of Digital Signature Certificates (D.S.C.s) for designated offices at district and State level is necessary for verification and authorization of beneficiary list and a necessary condition for the excel sheet to be an authorized data base on which payment decisions will rest. States/UTs were required to urgently designate officials at District and State levels and the designated officials were to apply for Digital Signature Certificate to respective NIC State Unit and contact local NIC officials for training in <http://dbtapp.gov.in>. Compliance of these instructions was to be completed by 30th April, 2013. States may be updated in the meeting.

➤ **Opening of bank accounts of the beneficiaries**

States/UTs may ensure that all ST beneficiaries of the scheme of Post Matric Scholarship for STs have bank accounts. They may urgently pursue with lead banks for speedy opening of bank accounts in respect of beneficiaries which do not yet have accounts in banks with Core Banking System so as to enable payment of scholarship amount into the bank a/c of the beneficiaries.

➤ **Enrolment of beneficiaries for generation of Aadhaar numbers and seeding of bank accounts with Aadhaar numbers.**

The States may in cooperation with UIDAI organize special Aadhaar Enrolment Camps in war-footing for the ST beneficiaries in each district at appropriate location(s) to ensure that all have Aadhaar numbers at the earliest. The existing status may be reported in the meeting. After Aadhaar enrolment of beneficiaries, the States are required to pursue with the lead banks for expediting the Aadhaar seeding of their bank accounts so that payment of scholarships into bank accounts of the beneficiaries can be made through the Aadhaar Payment Bridge (APB).

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➤ **Re-engineering of Fund Flow**

The DBT system seeks to ensure that the follow of funds to the beneficiaries under the various schemes is made more efficient by removing such redundant layers which do not contribute value to decision making. There are redundant layers of procedure and sometimes only aggregate data leading to delay and inefficiency. Process re-engineering of the scheme and its architecture is therefore necessary at State level as well as at levels below. This must be in both decision making as well as funds flow. In order to ensure that the State share of the scholarship amount is paid into the bank account of the beneficiary speedily by passing through the minimum number of layers possible, the manner of deciding which levels in government will be part of selection/ authorization process and which levels participate in the fund flow route of the Post Matric Scholarships for STs in each State is to be urgently re-engineered and the Ministry informed of the completion of the exercise.

➤ **Training**

NIC to coordinate training of state/ district level functionaries. State and district teams of trainers to get ready through training by NIC in the next two weeks. Progress on arranging this tie up be reported.

➤ **Monitoring Rollout and reporting of progress in I & II Phase.**

A robust monitoring system for monitoring the rollout should be put in place by the State/UTs and intimated to this Ministry. The States may formulate an Action Plan with timelines for completing the above mentioned preparatory work so as to ensure successful rollout of DBT in the Phase II districts w.e.f. 17.3.2013. Weekly progress report in prescribed format must be provided to the nodal officer DBT in the Ministry by every Thursday.

5. It is requested that your compliance report in respect of the above mentioned key issues may also please be sent **immediately** to Ms. Shyla Titus, Deputy Secretary (DBT) in this Ministry under intimation to the undersigned.

Yours faithfully,

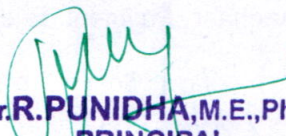


(Roopak Chaudhuri)

Deputy Secretary to the Government of India

☎: 011-23070508

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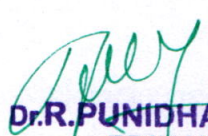
Profoma of the Committed Liability of the State Governments/UT Administrations for every year of the 12th Five Year Plan period under the Scheme of Post Matric Scholarship for ST students

The **Committed Liability** of the State Governments/UT Administrations for every year of the 12th Five Year Plan is calculated as the total actual expenditure (*State Share + Central Share*) incurred for the year 2011-12 minus additional actual expenditure for the years 2010-11 & 2011-12 paid in during 2011-12, if any, on account of the revision of the Scheme w.e.f. 01-07-2010.

The details may please be furnished as follows:-

[Rs. in lakh]

Total Expenditure incurred (State Share + Central Share) during 2011-12	Rs.
Minus: Additional actual expenditure for the years 2010-11 paid in during 2011-12, if any, on account of the revision of the Scheme w.e.f. 01-07-2010	Rs.
Minus: Additional actual expenditure for the years 2011-12 paid in during 2011-12, if any, on account of the revision of the Scheme w.e.f. 01-07-2010	Rs.
Thus, Committed Liability of the State Government for every year of the 12 th Five Year Plan	Rs.


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**GOVERNMENT OF INDIA
MINISTRY OF TRIBAL AFFAIRS**

**SCHEME OF POST MATRIC SCHOLARSHIPS TO THE STUDENTS
BELONGING TO SCHEDULED TRIBES FOR STUDIES IN INDIA**

**REGULATION GOVERNING THE AWARD OF SCHOLARSHIP
(APPLICABLE FROM 01-07-2010)**

I. OBJECT

The objective of the scheme is to provide financial assistance to the Scheduled Tribe students studying at post matriculation or post-secondary stage to enable them to complete their education.

II. SCOPE

These scholarships are available for studies in India only and are awarded by the Government of the State/Union Territory Administration to which the applicant actually belongs i.e. where permanently settled.

III. CONDITIONS OF ELIGIBILITY

- (i) The scholarships are open to nationals of India.
- (ii) These scholarships will be given for the study of all recognised post-matriculation for post-secondary courses pursued in recognised institutions with the following exceptions :

"Scholarships are not awarded for training courses like Aircraft Maintenance Engineer's Courses and Private Pilot Licence courses, courses at Training – Ship Dufferin (Now Rajendra), courses of training at the Military College, Dehradun and courses at pre-examination training centres of all India and State levels."

- (iii) Only those candidates who belong to Scheduled Tribes so specified in relation to the State/Union Territory to which the applicant actually belongs (i.e. permanently settled) and who have passed the Matriculation or Higher

- Secondary or any higher examination of a recognized University or Board of Secondary Education, will be eligible.
- (iv) Candidates who after passing one stage of education are studying in the same stage of education in a different subject e.g. I.Sc after I.A. or B.Com after B.A. or M.A. in other subject will not be eligible.
 - (v) Students who, after having completed their educational career in one professional line, wish to study for another profession e.g. LLB after B.T./B.Ed. will not be eligible. From the academic year 1980-81, however, studies in two professional courses are allowed.
 - (vi) Students studying in Class XI of Higher Secondary Schools which have a continues school course of 12th class will not be eligible. However, in cases where the X class examination of such courses is treated as equivalent to Matriculation and students after passing tenth class can join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.
 - (vii) Students pursuing post-graduate courses in medicine will be eligible if they are not allowed to practice during the period of their course.
 - (viii) Students who after failing or passing the under graduate/post-graduate examinations in Arts/Science/Commerce join any recognised professional or technical certificate/diploma/degree courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except courses in *Group 'I'*, and no further change in the course will be allowed.
 - (ix) Students who pursue their studies through correspondence courses are also eligible. The term correspondence includes distant and continuing education.
 - (x) Employed students who take leave without pay for the entire duration of the course and study as full time students will be eligible for scholarships.

From the academic year 1980-81, employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees

- (xi) All children of the same parents/guardians will be entitled to receive benefits of the scheme.
- (xii) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or adhoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
- (xiii) Students who have already received coaching in any of the pre-examination training centres with financial assistance from the Government will not be eligible.

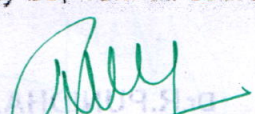
NOTE 1 : Since it is clearly mentioned under the item III (condition of eligibility) of these regulations that the scholarship will be given for the study of all recognised post-matriculation or post-secondary courses pursued in recognised institutions, the list of courses grouped (I to IV) is, thus, only illustrative and not exhaustive. The State Governments/Union Territory Administrations are, thus, themselves competent to decide the appropriate grouping of courses at their level as advised vide Ministry of SJ & E's letter No.11017/13/88-Sch.Cell, dated 3.8.1989.

IV.

MEANS TEST

Scholarships will be paid to the students whose parents/guardians' income from all sources does not exceed **Rs. 2,00,000/- (Rs. two lakh only) per annum.**

NOTE 1: So long as either of the parents (or husband in the case of married unemployed girl student) is alive, only income of the parents/husband, as the case may be, from all sources has to be taken into account and of no other member even


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though they may be earning. In the form of income declaration, income is to be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies has to be taken. Such students whose parents' income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence takes place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.

NOTE 2: House rent allowance received by the parents of a student shall be exempted from the computation of 'income' if the same has been permitted to be exempted for purpose of Income-tax.

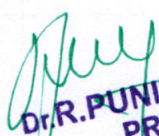
NOTE 3: Income certificate is required to be taken once only i.e. at the time of admission to courses which are continuing for more than one year.

NOTE 4: The revised income ceilings account for Consumer Price Index for Industrial workers *upto October, 2009*. Income Ceiling would be revised once in every two years linking it with Consumer Price Index for Industrial Workers *for the month of October of the year, preceding the year of revision and will be made effective from April.*

V. VALUE OF SCHOLARSHIP

The value of scholarship includes maintenance allowance, provision for students with disabilities, reimbursement of compulsory non-refundable fees, Study Tour Charges, thesis typing/printing charges and book allowance for students pursuing correspondence courses, for complete duration of the course.


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The details are given below:-


(i) Maintenance Allowance:

Group	Courses	Rate of Maintenance Allowance (in Rupees per month)	
		Hostellers	Day Scholars
Group I	<p>(i) Degree and Post Graduate level courses including M. Phil., Ph.D. and Post Doctoral research in Medicine (Allopathic, Indian and other recognized systems of medicines), Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications.</p> <p>(ii) Commercial Pilot License (including helicopter pilot and multiengine rating) course.</p> <p>(iii) Post Graduate Diploma courses in various branches of management & medicine.</p> <p>(iv) C.A./I.C.W.A./C.S./I.C.F.A. etc.</p> <p>(v) M. Phil., Ph.D. and Post Doctoral Programmes (D. Litt., D.Sc. etc.) :- a) In existing Group II courses b) In existing Group III courses</p> <p>(vi) L.L.M.</p>	1200	550


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Group II	(i) Graduate/ Post Graduate courses leading to Degree, Diploma, Certificate in areas like Pharmacy (B Pharma), Nursing (B Nursing), LLB, BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2). (ii) Post Graduate courses not covered under Group-I e.g. M.A./M.Sc./M.Com./M. Ed./M. Pharma etc.	820	530
Group III	All other courses leading to a graduate degree not covered under Group I & II e.g. BA/B Sc/B Com etc.	570	300
Group IV	All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.	380	230

NOTE 1: Commercial Pilot License Course (CPL): CPL course is covered under Group 'I'. The number of awards for CPL will be 10 per annum. The selection of 10 ST students for CPL course will be made through Directorate General of Civil Aviation (DGCA). Applications for CPL course will be invited through advertisement. Interested ST students may apply for selection for grant of scholarship for pursuing


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CPL course. Selected candidates shall be provided a maintenance allowance at rates applicable to *Group 'I'* courses i.e. **Rs.1200/- per month** for hostelers and **Rs.550/- per month** for day scholars. In addition all compulsory fees, including flight charges are to be provided as fee.

NOTE 2 : M.Phil and Ph.D courses are post-graduation courses. Scholarship to such students may be paid at the rates of maintenance allowance for Group '*I*' or '*III*' depending on the course under these groups.

NOTE 3 : Normally the term 'Hostel' is applicable to a common residential building and a common mess for the students run under the supervision of the educational institution authorities. In case the college authorities are unable to provide accommodation in the college Hostel, an approved place of residence can also be treated as Hostel for the purpose of this scheme. The place will be approved by the Head of the Institution after due inspection and keeping in view the rules and regulations laid down by the University, if any. In such case, a certificate to the effect that the student is residing in an approved place of residence as he is unable to get accommodation in the college hostel should be furnished by the Head of Institution.

It is further clarified that such deemed hostels should consist of such accommodation as is hired at least by a group of 5 (five) students living together, usually with common mess arrangements.

NOTE 4. Scholars who are entitled to free board and/or lodging will be paid maintenance charge at $1/3^{\text{rd}}$ of the rate for Hostellers

(ii) **Additional Provision for ST students with disabilities**

(A) Reader Allowance for blind Scholars

<u>Level of Course</u>	<u>Reader Allowance (Rs. Per month)</u>
Group I, II	240
Group III	200
Group IV	160

(B) Provision of transport allowance upto **Rs.160/- per month** for disabled students, if such student does not reside in the hostel, which is within the premises of educational institution. The disability as per the Persons with Disabilities (Equal

Opportunities, Protection of Rights and Full Participation) Act,1995 is defined as blindness, low-vision, leprosy-cured, hearing impairment, locomotor disability, mental retardation and mental illness.

(C) Escort Allowance of **Rs.160/- per month** for severally handicapped day scholar students with low extremity disability.

(D) Special Pay of **Rs.160/- per month** is admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in hostel of an educational institution, who may need the assistance of a helper.

(E) Allowance of **Rs. 240/- per month** towards extra coaching to mentally retarded and mentally ill students.

The provisions in (B) to (D) will also apply to leprosy -cured students.


Note 1: The disabled students belonging to Scheduled Tribes covered under the Scheme can also get such additional benefits from other Schemes, which are not covered under the scheme.

Note 2: The disability as defined under the said Act has to be certified by competent medical authority of the State Govt./UT Administration.

(iii) Fees

Scholars will be paid enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/Board. Refundable deposit like caution money, security deposit will, however, be excluded.

NOTE: Compulsory non-refundable fee charged by recognized institutions against free and paid seats of recognized courses can be fully reimbursed as per the fee structure approved by the competent State/Central Government authority. However, while sanctioning scholarship against paid seat, State Governments would make the income verification compulsory.


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(iv) **Study Tours**

Study tour charges upto a maximum of **Rs.1600/- per annum**, limited to the actual expenditure incurred by the student on transportation charges etc. will be paid to the scholars studying professional and technical courses, provided that the head of the institution certifies that the study tour is essential for the scholar for completion of his/her course of study.

(v) **Thesis Typing/Printing Charges**

Thesis typing/printing charges upto a maximum of **Rs.1600/-** will be paid to research scholars on the recommendation of the Head of the Institution.

(vi) **Correspondence courses including distance and continuing education**

The students pursuing such courses are also eligible for an annual allowance of **Rs.1200/-** for essential/prescribed books, besides reimbursement of course fees.

VI. SELECTION OF CANDIDATES

- (i) All the eligible Scheduled Tribes candidates will be given scholarships subject to the application of Means Test prescribed in these Regulations.
- (ii) Candidates belonging to one State but studying in other State will be awarded scholarships by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fees or other concessions also they will be treated as if they were studying in their own State.

VII. DURATION AND RENEWAL OF AWARDS

- (i) The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance. It will be renewed from year to year provided that within a course which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- (ii) If a Scheduled Tribe scholar pursuing *Group I* course fails in the examination for the first time, the award may be renewed. For second and subsequent

failure in any class, the student shall bear his/her own expenses until he/she secures promotion to the next higher class.

- (iii) If a scholar is unable to appear in the annual examination owing to illness and/or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and/or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he/she appeared in the examination.
- (iv) If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

VIII.

PAYMENT

- (i) Maintenance allowance is payable from 1st April or from the month of admission, whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after the 20th day of a month, the amount will be paid from the month following the month of admission.
- (ii) In case of renewal of scholarship awarded in the previous years, maintenance allowance will be paid from the month following the month upto which scholarship was paid in the previous year, if the course of study is continuous.
- (iii) The Government of the State/Union Territory Administration, to which the student belongs, in accordance with the procedure laid down by them in this regard, will pay the scholarship money to the selected students.
- (iv) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.

IX.

OTHER CONDITIONS FOR THE AWARD

- (i) The scholarship is dependent on the satisfactory progress and conduct of the scholars. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarship or stop or withhold further payment for such period as it may think fit.
- (ii) If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- (iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
- (iv) A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- (v) The regulations can be changed at anytime at the discretion of the Government of India.

X.


ANNOUNCEMENT OF THE SCHEME

All the State Governments will announce in May-June, the details of the scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through other media outfits. All requests for application forms and other particulars should be addressed to the Government of State/Union

Territory Administration to which the scholars actually belong. The applicant should submit the completed application to the prescribed authority before the last date prescribed for receipt of applications.

XI. PROCEDURE FOR APPLYING

- (i) An application for scholarship should comprise:
- (a) One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned States/UTs).
 - (b) One copy of the passport size photograph with signatures of the student thereon (for fresh scholarship).
 - (c) One attested copy of certificates, diploma, degree etc. in respect of all examinations passed.
 - (d) A certificate (in original) of Caste duly signed by an **authorised Revenue Officer** not below the rank of Tahsildar.
 - (e) An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.
 - (f) A receipt in acknowledgement of the scholarship in the previous year on the form attached to the application only duly counter-signed by the Head of the Institution concerned, if the applicant was in receipt of a scholarship under this scheme in the preceding year.
- (ii) Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose by the Government of State/Union Territory to which the student belongs, in accordance with the instructions issued by them from time to time.


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XII.

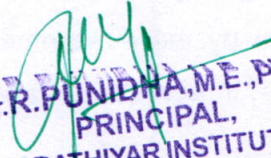
FUNDING PATTERN OF THE SCHEME

The Scheme is implemented by the State Governments and Union Territory Administrations, which receive 100% central assistance from Government of India, over and above their respective Committed Liability. The level of Committed Liability of respective State Governments/Union Territory Administrations for a year is equivalent to the level of actual expenditure incurred by them under the Scheme during the terminal year of the last Five Year Plan Period and is required to be borne by them for which they are required to make required provision in their own budget. The North Eastern States have, however, been exempted from making their own budgetary provisions towards Committed Liability from Ninth Plan Period (1997-2002) onwards and the entire expenditure under the Scheme in respect of them will be borne by Government of India.

NOTE : Additional Committed Liability on account of the revision of the Scheme w.e.f. 01-07-2010 shall be passed on to State Governments/U.T. Administrations at the end of the XII Five - Year Plan period (w.e.f. 01-04-2017), and not after the XI Plan period.

All the State Governments and Union Territory Administrations implementing the Scheme will:-

- (i) *furnish data of beneficiaries and expenditure under the scheme, to Government of India, regularly in the Quarterly Reports prescribed for this purpose. **Financial assistance given under the Scheme shall not be utilized for any other purpose.***
- (ii) *designation Grievance Redressal Officers (GROs) at the State and District levels to redress students' scholarship-related grievances.*


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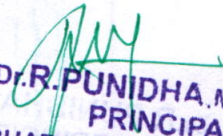
XIII. BOOK BANK FOR SCHEDULED TRIBE STUDENTS

OBJECT

The object behind the Scheme is to establish Book Banks in each Medical (including Indian systems of Medicine and Homeopathy), Engineering, Agriculture, Veterinary, Polytechnics, Law Course, Chartered Accountancy, MBA and Bio-Sciences to Scheduled Tribe students who can not afford expensive education but for adequate state support. The inability of these students to buy costly text books, results in large number of failures and drop outs which retards the upliftment of Scheduled Tribes.

SCOPE

These 'Book Banks' are to be set up in all the Medical, Engineering, Agriculture, Law and Veterinary Degree Colleges and Institutes imparting Chartered Accountancy, MBA and alike Management Courses and Polytechnics where Scheduled Tribe students receiving Post Matric Scholarship under the Centrally Sponsored Scheme of Post Matric Scholarship to Scheduled Tribes for studies in India belonging to the parent state or from other state, are studying. Purchase of books for these 'Book Banks' will be restricted to the prescribed text books for the entire courses for recognized Medical, Engineering, Agriculture, Veterinary, Law Courses, Chartered Accountancy, MBA, Bio-Sciences and Polytechnic courses being pursued by ST students therein. The set of text books will be purchased for 2 such ST students at various stages except in respect of Post-graduate courses and Chartered Accountancy where it will be one set for each student. However, the ratio of sets and students will have to be adjusted to the total number of sets that could be procured within the total resources allocated to the State concerned. The State Government may constitute an expert group consisting of members from selected colleges of different regions to decide the adequate number of text books in a set (not reference books) required for each course. Thereafter estimate may be worked out keeping in view the price of cheap Indian editions. The State Government may


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constitute a set within the total cost of text books. The life period of one set of books has been fixed at 3 years.

XIV. COURSE-WISE PATTERN OF ASSISTANCE

Central assistance to States/UTs for setting up of Book Banks is limited to the following ceiling or actual cost of a set, whichever is less:-

I. Degree Courses

Cost of one set

(1 set for 2 students)

1.	Medical	Rs. 7,500/-
2.	Engineering	Rs. 7,500/-
3.	Veterinary	Rs. 5,000/-
4.	Agriculture	Rs. 4,500/-
5.	Polytechnic	Rs. 2,400/-

II. Post-Graduate Course

(A). Post Graduate courses in Medical, Engineering, Agriculture and Veterinary courses and such other technical/alike courses as are approved by the Universities/Institutes of higher learning.	Rs. 5,000/- 1 set per student
(B). Law courses, L.L.B. (3 years and 5 years) L.L.M. (2 years)	Rs. 5,000/- 1 set per student
(C). Chartered Accountancy (inter-mediate and final)	Rs. 5,000/- 1 set per student
(D). M.B.A. (2 years) and similar courses	Rs. 5,000/- 1 set per student
(E). Bio-Science	Rs. 5,000/- 1 set per student

Note: The said sets of books will also include Braille Books, Talking Books, Cassettes for the visually Handicapped students.

The essential books purchased, limiting the amount to the ceilings indicated above are to be supplied to the ST students in instalments, depending on the course, semester structure etc.

The life span of one set of books has been fixed at 3 years so as to ensure that Book Banks beneficiaries have access to the latest books/editions. At the end of 3 years these books may be kept in the library of the concerned institution for loan to other ST students until such time as the books remain relevant and serviceable. Thereafter the books may be disposed off by the institution in the same manner as the books in the library subject to the guidelines, if any, of the State Government/UT Administration in this regard. Purchase of text books for these Book Banks is restricted to the prescribed text books for the entire course referred to above.

XV. PREFERENCE TO GIRL STUDENT AND HANDICAPPED STUDENTS

While selecting students for 'Book Bank' Scheme the State/UT should set a target to be implemented, wherever possible, that at least 30% of the beneficiaries are girl ST students and at least 3% disabled ST students.

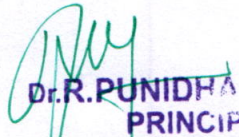
XVI. FINANCIAL ASSISTANCE

Central assistance for the setting up of 'Book Banks' will be given for the purchase of prescribed text books for Medical, Engineering, Agriculture, Veterinary and Polytechnic courses and Post-Graduate courses in Medical, Engineering, Agriculture, Veterinary courses and such other technical/alike courses as are approved by the Universities/Institutions of higher learning, Law Courses, Chartered Accountancy (Inter-mediate and final), MBA and Bio-Sciences limited to the amount as indicated above or actual cost of a set, whichever is less.

For storage of books and contingencies etc., the cost of steel almirah for storing books of each 'Book Banks' including contingencies like transportation etc. the following expenses are admissible.

- (i) Rs. 2000/- or actual cost whichever is less.

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- (ii) 5% of the grant may be earmarked for expenses on binding, stitching etc.

XVII. PLACEMENT OF FUNDS AND ADMINISTRATION OF THE SCHEME

The total expenditure on the scheme of 'Book Banks' will be shared between the Central and the State Government on matching grant basis (50:50) (100% central assistance to the UT Administration). State Govt. may consider making the Heads of the Institutions responsible for the running of the Scheme and place funds at their disposal.

XVIII. SUBMISSION OF DATA

The State Governments UT Administrations will inform the Government of India about the amount allotted college-wise specifying the number of sets to be purchased for that college and the number of beneficiaries.

XIX. UTILIZATION OF FUNDS

Financial assistance given under the Scheme shall not be utilized for any other purpose. If the college concerned fails to utilize the grant for the purpose for which it is given, the amount shall be refunded to the Central Government. The State Government/UT Administration should furnish statement of Expenditure and Utilization Certificates.


XX. DISTRIBUTION OF BOOKS TO STUDENTS

The following rules shall govern the distribution of books to the students:

- (i) Each ST student will be provided with an identity card for this purpose.
- (ii) Each ST student will be required to submit the requisition for borrowing books from the Book Bank in a form to be provided for this purpose.
- (iii) Books will be suitably distributed among the ST students keeping in view the norm that one set is meant for 2 students for the entire course, except in respect of Post-Graduate courses and other courses as stated in para XIV (I) & XIV (II) above.

- (iv) The books should be returned to the Book Bank at the end of each term. The Principal of the College/Institution will make every effort to ensure that those students who complete their course or those who drop out in the middle, return the books belonging to the Book Bank.
- (v) It is the responsibility of the student concerned to maintain the books supplied to them from the Book Bank, in good condition.
- (vi) Any case of loss or damage to the books would attract penalty. In case of serious damage or loss of books, the student concerned will have to bear the cost of the book.


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REFERENCES :

Sl. No.	Para number of Regulations	No. and date of letter of Ministry of SJ&E.
1	III(v)	No.11917/37/79/SC&BCD-III dated 20-6-1980
2	III(x)	No.11017/23/-80-SC&BCD-III dated 21-6-1980
3	III(xi),III((xii)	No.11017/4/97-SCD-V dated 10-7-1998
4	IV Note 1	No.11017/2/94-Sch.Cell dated 29-12-1995
5	IV Note 2	No.11017/1/92-Sch.Cell dated 14-2-1996
6	IV Note 3	No.11017/10/94-Sch.Cell dated 22-7-1994
7	IV Note 4	No.11017/8/97-Sch.Cell dated 3-4-1998
8	V Group 'A' (I)	No.11017/1/93-Sch.Cell dated 7-4-1995
9	V(I) Note 1	1. No.11017/2/91-Sch.Cell dated 24-7-1992 & 2. No.11017/9/91-Sch.Cell dated 1-2-1994
10	V(I) Note 2	No.11017/2/92-Sch.Cell dated 8-4-1994
11	V(I) Note 3	No.11017/11/93-Sch.Cell dated 31-3-1995
12	XI	No.11017/4/97-SCD-V dated 10-7-1998
Ministry of Tribal Affairs' Circular		
13	V (i),(ii),(iv)(v), (vi) IV, XIII	No. 20014/10/2000-TDA (Vol. III) dated 19-2-2004.
14	V (iii)	No. 20014/10/2000-TDA (Vol. IV) dated 29-5-2006
15	V (i) Note 1.	No. 20014/4/2006-Education dated 9-8-2006
16	IV	No. 20014/5/2002-Scheme/Education dated 3-7-2007
17	V (iii)	No. 20014/10/2000-Education (Vol. IV) dated 5-7-2007
18	V (iii)	No.19012/85/2006-Education dated 28-9-2007
19	V (iii)	No.19012/85/2006-Education dated 27-11-2007
20	XII	No. 20014/1/2007-Education dated 19-12-2007
21	V (iii)	No.19012/85/2006-Education dated 04-03-2008


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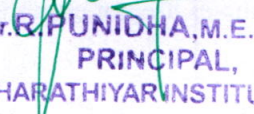
Government of India
Ministry of Human Resource Development
Department of Higher Education
(Scholarship Bureau)

GUIDELINES

CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS

MAY, 2018

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**Department of Higher Education
Scholarship Bureau
(National Scholarship Division)**

**GUIDELINES FOR THE CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR
COLLEGE AND UNIVERSITY STUDENTS**

1. OBJECTIVE: -

To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies.

2. SCOPE: -


The scholarships are awarded on the basis of the results of Senior Secondary Examination. 82000 fresh scholarships per annum [41000 for boys and 41000 for girls] are awarded for pursuing graduate / postgraduate studies in colleges and universities and for professional courses, such as Medical, Engineering etc.

3. ALLOCATION OF SCHOLARSHIPS: -

The total number of scholarships are divided amongst the State Education Boards based on the State's population in the age group of 18-25 years, after segregating share of CBSE and ICSE on the basis of number of students passing out from various Boards in the country. 50 % of the scholarship is earmarked for girls. The number of scholarships allotted to a State Education Board is distributed amongst pass outs of the Science, Commerce and Humanities streams in the ratio of 3:2:1. In case of shortfall in the number of applications, the scholarship slots could be inter-changed.

4. ELIGIBILITY

Students who are above 80th percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent and pursuing regular courses (not correspondence or distance mode) in Colleges/Institutions recognized by All India Council of Technical Education, UGC Act, 1956, Medical Council of India, Dental Council of India and respective regulatory authorities and not availing benefit of any other scholarship scheme including State run scholarship schemes/Fee waiver and reimbursement scheme are eligible under the scheme. Students pursuing Diploma courses are not eligible under the scheme.


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5. RESERVATION

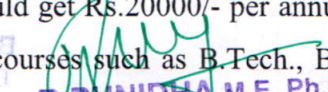
Students belonging to reserved categories/weaker sections /minorities are eligible on the basis of merit, subject to Central Reservation Policy and internal earmarking. Reservations for the various categories are as follows : Scheduled Castes (SCs) 15 % , Scheduled Tribes (STs) 7.5 % , Other Backward Classes(OBCs) 27 % and horizontally 5 % for Physically Handicapped / Persons(s) with Disabilities (PwDs) in all the categories.

6. ANNOUNCEMENT OF THE SCHEME AND SELECTION PROCEDURE

- 1) National Scholarship Portal (NSP) www.scholarships.gov.in will be opened for online application in the month of June-July every year.
- 2) Class XII pass out students of the current Academic Year, who are above 80th percentile of the respective State Education Boards (SEBs) are eligible under the scheme and can apply on National Scholarship Portal (www.scholarship.gov.in), before the cut-off date. Physical application would not be accepted.
- 3) The online applications would be verified at two levels:
 - (i) By the Institute where the student is studying.
 - (ii) By the respective State Education Board.
- 4) Applicant is required to submit requisite documents, such as [Class 12th mark sheet, Income Certificate] to the Institute.
- 5) Application which is not verified either by the institute or by the concerned State Education Board or by both will be treated as 'Invalid'.
- 6) Merit list as per the State allocated quota would be generated from the verified applications.

7. RATE OF SCHOLARSHIPS:

The rate of scholarship is Rs.10000/- per annum at Graduation level for first three years of College and University courses and Rs.20000/- per annum at Post- Graduation level. Students pursuing professional courses, in case, where the duration of course is five (5) years/Integrated course would get Rs.20000/- per annum in the 4th and 5th year. However, students pursuing technical courses such as B.Tech., B.Engg would get scholarship up to graduation level.


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8. PARENTAL INCOME CEILING:

The parental/family income ceiling is Rs. 6 lakh per annum for all categories under the scheme. Every year a fresh income certificate is not required.

9. DURATION OF SCHOLARSHIPS AND ITS RENEWAL

A student will be eligible for the scholarship for a total duration not exceeding 5 years. A scholarship under the scheme is renewable on year basis to year up to Post Graduate level in the same stream (except for the students pursuing technical courses leading to degree at graduation level). The renewal will depend on:


- (i) scholar securing 50 % or more marks in the preceding examination.
- (ii) 75% attendance.
- (iii) Not indulged in ragging activities.

If a scholar is unable to appear in the annual examination owing to illness and or on account of any unforeseen event, the award may be renewed for the next academic year on submission of medical certificate and other proof to satisfy the Head of the Institution who will certify that the student would have passed with 50% or more marks or equivalent Grade Point Average, had he/she appeared in the examination.

A scholar would be allowed to continue/renew his/her scholarship if, he/she changes the course of study to a stream not offered by his school Board in Class XII (e.g. Law, Fashion Technology, etc.). Students changing their college/institute of study would be allowed to continue/renew the scholarship provided the course of study and the institution is recognized.

10. For receiving scholarship benefit under Central Sector Scheme of Scholarship for College and University Students, an individual shall furnish proof of possession of Aadhaar or undergo Aadhaar authentication. Till the time Aadhaar is assigned to the individual, following alternative identifiers can be used:-

- (i) Aadhaar Enrolment ID slip
- (ii) Application made for Aadhaar enrolment
- (iii) Voter identity card
- (iv) Permanent Account Number
- (v) Passport
- (vi) Driving License


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- (vii) Certificate of identity having photo of such member issued by a Gazetted Officer or a Tehsildar on an official letter head; (viii) Identity Card issued by the college or institute or university.
- (viii) Any other document with photo specified by the State Government:

Further, the students are required to have the bank accounts opened, especially, in their name for availing the benefits under the scheme. The scholarship will be disbursed directly into the bank accounts of the beneficiaries through Direct Benefit Transfer (DBT) mode. The student can track their payment status from the template "Know Your Payment" in the Public Financial Management System (PFMS) portal [<https://pfms.nic.in/Users/LoginDetails/Login.aspx>] either by indicating Aadhaar number or bank account number.

11. PROCEDURE FOR RENEWAL OF SCHOLARSHIP

For students of Academic Year 2015 and onwards:

Students who have passed Class XII and have received fresh/renewal scholarship through the National Scholarship Portal (NSP) must apply online in the National Scholarship Portal (www.scholarships.gov.in) for the renewal scholarships.

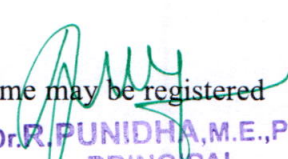
For students of Academic Year prior to 2015:

Students who have passed Class XII prior to 2015, are required to obtain the renewal application blank form from the respective State Education Boards and submit the same duly certified from their respective institutions which is required to certify:

- (a) that the student has secured 50 % or more marks in the previous exam,
- (b) that the student has 75 % attendance and
- (c) that the student is not involved in any ragging activities.

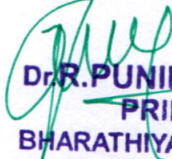
Renewal applications sent directly to the Ministry of Human Resource Development shall not be accepted.

In case of any grievances/complaint regarding the above scheme the same may be registered to the following link <http://pgportal.gov.in/grievancenew.aspx>


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Contact us:

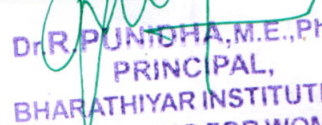
National Scholarship Division,
Ministry of Human Resource Development, Department of Higher Education,
West Block 1, 2nd Floor, Wing 6, Room No. 6,
R. K. Puram, Sector 1, New Delhi 110066.
Tele: 011-26172917, 26172491, 26165238


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Number of Scholarships allocated to States/UTs under the Central Sector Scheme of Scholarship for University and College Students

S. No.	State	Quota (per year)
1	CBSE	5413
2	ICSE	577
3	Andhra Pradesh *	3527
4	Arunachal Pradesh	77
5	Assam	2002
6	Bihar	5624
7	Chattisgarh	1387
8	Delhi	1162
9	Goa	113
10	Gujarat	3944
11	Haryana	1591
12	Himachal Pradesh	461
13	Jammu & Kashmir	768
14	Jharkhand	1878
15	Karnataka	4237
16	Kerala	2324
17	Maharashtra	7417
18	Madhya Pradesh	429
19	Manipur	181
20	Meghalaya	166
21	Mizoram	75
22	Nagaland	176
23	Odisha	2736
24	Punjab	1902
25	Rajasthan	3978
26	Sikkim	44
27	Tamil Nadu	4883
28	Telengana *	2570
29	Tripura	236
30	Uttar Pradesh	11460
31	Uttarakhand	616
32	West Bengal	5941
33	Andaman & Nicobar	31
34	Chandigarh	82
35	Dadra & Nagar Haveli	21
36	Daman & Diu	19
37	Lakshadweep	4
38	Puducherry	78
	Total: -	82000

* Note: - Bifurcation of Quota of unified State of Andhra Pradesh (6097) divided between the new State of Telengana (2570) and Andhra Pradesh (3527) vide letter no. 1-42/2014-NS-I (AP) dated 17.09.2014.


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**SCHEME OF 'MERIT CUM MEANS BASED SCHOLARSHIP' FOR STUDENTS
BELONGING TO THE MINORITY COMMUNITIES**

1. OBJECTIVE

The objective of the Scheme is to provide financial assistance to the poor and meritorious students belonging to minority communities to enable them to pursue professional and technical courses.

2. SCOPE

The scholarship is to be awarded for studies in India in a Government or private institution, selected and notified in a transparent manner by the State Government/Union Territory Administration concerned. It will cover technical and professional courses at undergraduate and post graduate level. A list of courses are at Appendix-E.

3. ELIGIBILITY

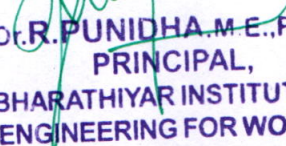
Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardians from all sources does not exceed Rs.2.50 lakh.

4. DISTRIBUTION

Muslims, Sikhs, Christians, Buddhists, Jain and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992. A total of 60,000 scholarships are targeted to be distributed as 'Fresh' Scholarships, besides, Renewal scholarships. The distribution of scholarship among the States/Union Territories will be made on the basis of population of minorities in the States/Union Territories as per Census 2001 for 2017-18 and as per the population of minorities in the States/Union Territories of Census 2011 for 2018-19 and 2019-20 (as per Appendices- A & B).

5. EARMARKING

- i) 30% scholarship is earmarked for girls students of each minority community in a State/UT which is transferable to male students of that community in case of non-availability of female students in that community in the concerned State/UT. 30% is the floor and not the ceiling for eligible girl students.
- ii) If the physical target of scholarship for a particular minority community in a state/UT is not utilized, it will be distributed among the same minority community in other States/UTs strictly in accordance with merit and without disturbing the national ratio. Any unutilized community quota shall be distributed amongst other communities again in accordance with merit and without affecting the overall national quota.
- iii) A student residing in a particular State/UT will be entitled for scholarship under the quota of that State/UT only irrespective of his/her place of study.


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6. SELECTION PROCEDURE

- (i) Fresh - The number of scholarship has been fixed State/UT-wise on the basis of Community-wise minority population of the States/UTs as per Census 2001 (2017-18) & 2011 (2018-20). Within the State-wise allocations, the applications from Listed Institutions will be exhausted first in merit list. In case number of such students is more than the State/Community-wise quota, normal merit list criteria shall be followed. Other verified applicant/student will be selected in the merit list, thereafter, on merit basis i.e. Percentage/marks of last academic course/board (higher secondary / graduation) exam. In case of similar marks, income will be taken as deciding factor.
- (ii) Renewal – There is no merit list generation for renewal cases. Renewal applicant will get the scholarship if one has obtained 50% in his/her previous year's examinations (or in each semester/trimester of previous year's) their application is approved by State Governments/UTs.

7. DURATION

Scholarship will be provided for the entire academic year/course. Similarly, the maintenance allowance will be given as fixed lump sum amount for an academic year (Rs. 10,000/- for Hosteller and Rs. 5,000/- for Day Scholar).

8. RATE OF SCHOLARSHIP

The details of the scheme interventions for the three years viz.2017-18 to 2019-20 are as under:

Item	Existing (2012-17)
Rate of Scholarship- Course Fee	Rs. 20,000/- per annum subject to actuals whichever is less (for both Hosteller & Day Scholar)
Maintenance Allowance	Rs. 1,000/- per month* for Hosteller Rs. 500/- per month* for Day Scholar
Scholarship for listed institutes	Full course fee is reimbursed for 85 listed Institutes.

* For 10 months in an academic year.

9. LIST OF INSTITUTES FOR FULL COURSE FEE REIMBURSEMENT

There is a list of 85 Reputed Premier Institutes, covered under the scheme, for which a student is eligible for full Course Fee reimbursement as scholarship during an academic year. A list of such Institutes is at Appendix – C.

10. CONDITIONS FOR SCHOLARSHIP

- (i) Students who get admission to a college to pursue technical/professional courses, on the basis of a competitive examination will be eligible for the scholarship.
- (ii) Financial assistance will be given to pursue graduate level or post graduate level technical and professional courses from a recognized institution Admission and Course fee and Maintenance allowance for the year of scholarship will be

- credited/transferred directly into the bank account of selected students.
- (iii) Students who get admission in technical/professional courses without taking any competitive examination will also be eligible for scholarship. However, such students should have secured not less than 50% marks in last qualifying exam at higher secondary/graduation level in case of Fresh Scholarship only. Selection of these students will be done strictly on merit basis
 - (iv) An Income Certificate, issued from a Competent Authority in the State/UT Governments is required in respect of parent/guardian of the student.
 - (v) A Self-Certified Community Certificate is required from the student who has attained 18 years of age. For others the Community Certificate certified by parent/guardian of the student is required.
 - (vi) The continuance of award (for Renewal applicants) will be subject to securing 50% marks in the previous year's examination (each semester / trimester of previous year provided the students pursues the same course in same Institute).
 - (vii) Maintenance allowance will be provided to hostellers and day scholars.
 - (viii) The award will be discontinued if a student fails to secure 50% marks in the previous annual examination (as stated in para-vi above).
 - (ix) Scholarship will not be given to more than two students from a family (applicable for all three Scholarship schemes meant for minorities under this Ministry taken together).
 - (x) Students should be regular in attendance for which the yardstick will be decided by the competent authority of the institutions.
 - (xi) The institute will certify the claim of student of being an outstation student not residing in hostel of the institute concerned on the basis of permanent address and parents' address.
 - (xii) Migration of students from one school/institute to another is not allowed for renewal applicants during the period of academic course.
 - (xiii) If a student violates institution's discipline or any other terms and conditions of the scholarship, scholarship may be suspended or cancelled. The State Government/Union Territory Administration can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
 - (xiv) If a student is found to have obtained a scholarship by false statement, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered by the concerned State/UT Govt. The student shall also be black listed and debarred for scholarship in any scheme forever.
 - (xv) The Course fees and Maintenance allowance (for 2017-20) will be credited to the student's bank account directly under Direct Benefit Transfer (DBT) mode.
 - (xvi) The student obtaining benefits under this scheme shall not be allowed to avail of benefits under any other scheme for this purpose.
 - (xvii) A student shall be eligible for only one scholarship out of all the available Scholarships of Central Government meant for SC/ST/OBC/minority.**
 - (xviii) The amount of Administrative Expenses (@ 2%) for States/UTs in subsequent year shall be released after receiving the Utilization Certificate for the previous years.
 - (xix) The scheme will be evaluated at regular intervals by the Ministry or any other agency designated by the Ministry and the cost of the evaluation will be borne by the Ministry of Minority Affairs under the provision of the scheme.
 - (xx) The State/Union Territory shall place all relevant details of financial and physical achievements on their website.


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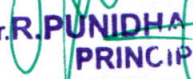
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- (xxi) The regulations can be changed at any time at the discretion of the Government of India.
- (xxii) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.
- (xxiii) It will be necessary for the eligible applicants to provide Aadhaar number while applying for the scholarship and in case, an individual does not possess Aadhaar one can provide the details of alternative identification documents, as stated in the Gazette Notification No. 1137, dated 21.04.2017 (as per Appendix-D)
- (xxiv) Students who have entered Aadhaar in their online application correctly and Aadhaar seeded with any of their bank account, in such cases the amount of scholarship will be credited to Aadhaar seeded bank account only (though student has mentioned any other non-seeded bank account in online application).
- (xxv) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarship or stop or withhold further payment for such period as it may think fit.
- (xxvi) A scholar is liable to refund the scholarship amount, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued or change in the subject of study.
- (xxvii) The regulations under the scheme can be changed at anytime at the discretion of the Government of India.
- (xxviii) The list of Graduate Degree level and Post Graduate level technical and professional courses under Merit cum Means based Scholarship scheme is available on the website of this Ministry i.e. www.minorityaffairs.gov.in

11. ADMINISTRATIVE EXPENSES

As the magnitude of data to be entered and processed would be enormous as the scheme gets implemented over the years, there would be a need to engage qualified skilled personnel right from the beginning to ensure that the data based computerised systems are operational. Qualified skilled personnel possessing requisite expertise to operate computer programme designed for this purpose, enter, process, analyse, monitor, retrieve and transfer data should be engaged on contract basis as per need. Data provided by the States/Union Territories will be maintained and managed by the Ministry with personnel of similar expertise to be engaged on contract basis.

A provision not exceeding 2% of the total budget will be made to meet the administrative and allied costs viz. expenditure of the States/Union Territories and the Ministry for office equipments including computers and accessories, furniture, printing of application forms, advertisements, engagement of personnel, etc. This provision will also be used for evaluation and monitoring of the scheme, through outside reputed institutions/agencies engaged by the Ministry of Minority Affairs, Government of India and the State Governments/Union Territory Administrations.


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12. RENEWAL OF SCHOLARSHIP

The scholarship, once awarded, may be renewed during the next academic year of the course on the production of certificate that the student has secured 50% marks in the previous year's examination (each semester / trimester of previous year provided the students pursues the same course in the same Institute).

13. ANNOUNCEMENT OF SCHEME

The scheme will be announced by the concerned State Government/Union Territory Administration well in time, through advertisements in the leading language newspapers and local dailies and by using other suitable publicity media.

14. MODE OF APPLYING

The scheme is implemented through the National Scholarship Portal (NSP). It is mandatory for all students to apply online on the website i.e. www.scholarships.gov.in.

15. PATTERN OF FINANCIAL ASSISTANCE

The scheme is Central Sector Scheme and 100% funding is provided by the Ministry of Minority Affairs, Government of India.

16. INSTRUCTIONS RELATED TO BANK ACCOUNT DETAILS (to be filled by the students in online application form are as under):

- (i) Students must select their bank/branch name carefully from the drop down list.
- (ii) Thereafter the complete account no. must be entered correctly. Students are suggested to get their account number verified by their concerned Bank Branch including Bank account number and IFS Code.
- (iii) Disclaimer (*If bank details entered by students are found incorrect, the scholarship will be canceled/amount will not be transferred even though the application is approved for scholarship).
- (iv) Bank Account holders must check their 'Know your Customer' (KYC) status from bank and if required the KYC must be done for successful transaction of scholarship amount.
- (v) **Bank Account must be operational/active till the scholarship is disbursed. Ministry of Minority Affairs will not be responsible in case of transaction failure in the account given by applicant.**
- (vi) Bank Account must be preferably in any scheduled Bank with core banking facility and proper IFS Code.
- (vii) **Bank Account must be in the name of the student.**

17. MONITORING & TRANSPARENCY

The Merit-cum-Means based Scholarship Scheme is being implemented through the National Scholarship Portal (NSP), maintained by the National Informatics Centre (NIC), Delhi. Hence, NIC, Delhi, shall maintain year-wise details of the students receiving

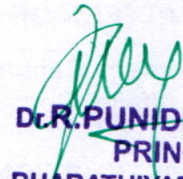
scholarship, indicating school/institute, location of school/institute, government or private, class, gender, new or renewal, permanent address and parents' address. NIC, Delhi, shall place relevant physical and financial details on the NSP under the LogIns of all concerned State holders including States, Union Territories, etc.

18. EVALUATION

The monitoring of the financial and physical performance of the scheme will be evaluated by assigning evaluation/impact studies to reputed institutions/agencies by the Ministry of Minority Affairs, Government of India.

19. REVIEW, MODIFICATION (if any, during 2017-18 to 2019-20)

The progress of implementation of the scheme shall be reviewed by the Joint Secretary I/c of Scholarship Schemes in Ministry of Minority Affairs on monthly basis. Quarterly Review shall be done by Secretary, Minority Affairs, Government of India.

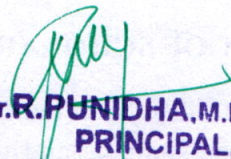

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**GUIDELINES FOR
AICTE – PRAGATI SCHOLARSHIP
SCHEME FOR GIRL STUDENTS -
(DEGREE)**

2020-21



**अखिल भारतीय तकनीकी शिक्षा परिषद्
All India Council for Technical Education**


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GUIDELINES FOR AICTE – PRAGATI SCHOLARSHIP SCHEME FOR GIRL STUDENTS (DEGREE)

1.0 OBJECTIVE OF THE SCHEME:

Scheme being implemented by AICTE aimed at providing assistance for advancement of Girls pursuing technical education. Education is one of the most important means of empowering women with the knowledge, skill and self-confidence necessary to participate fully in the development process. This is an attempt to give young women the opportunity to further her education and prepare for a successful future by “Empowering Women through Technical Education”.

2.0 ELIGIBILITY FOR SCHOLARSHIP:

- 1) The girl candidate should be admitted to First year of Degree level course
OR
Second year of Degree level course through lateral entry in any of the AICTE approved Institution of respective year.
- 2) Maximum two girl child per family are eligible.
- 3) Family income from all sources should not be more than Rs. 8 lakh per annum during the current financial year. A valid income certificate issued by State/ UT Government need to be enclosed.

3.0 NUMBER OF SCHOLARSHIPS:

- 1) A total of 5,000 scholarships are earmarked per annum under this scheme for pursuing First year of Degree level course OR Second year of Degree level course through lateral entry in any of the AICTE approved Institutions. The number of scholarships are transferred into AICTE – PRAGATI SCHOLARSHIP SCHEME FOR GIRL STUDENTS (DIPLOMA), if sufficient number of online applications are not received.
- 2) State/ Union Territory wise distribution of 5,000 scholarships is as per Annexure A.
- 3) In addition to 5,000 scholarships at point number 2, all eligible girls who submit online scholarship form, from following 13 Union Territories and North Eastern States i.e. Andaman and Nicobar Islands (UT), Jammu and Kashmir (UT), Ladakh (UT), Dadra and Nagar Haveli & Daman and Diu (UT), Lakshadweep (UT), Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura will be given scholarship by AICTE.

4.0 AMOUNT OF SCHOLARSHIP:

- 1) Rs. 50,000/- per annum for every year of study i.e. maximum 4 years for first year admitted students and maximum 3 years for second year admitted students through


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lateral entry as lump sum amount towards payment of college fee, purchase of computer, stationeries, books, equipments, softwares etc. No other additional grant will be payable in lieu of hostel charges and medical charges etc.

- 2) No documentary proof need to be attached for the above while availing benefits.

5.0 MODE OF PAYMENT:

After selection, the awardee will be paid scholarship through DBT mode on annual basis.

6.0 PROCEDURE FOR APPLYING:

- 1) The candidate fulfilling the eligibility conditions is required to apply online on National Scholarship Portal (NSP) after initiation of application process and notice to be published on AICTE website.
- 2) The host institution where the candidate is studying, required to verify the online application.
- 3) Department of Technical Education (DTE) of respective State/ UT will verify these applications as second level of scrutiny.

7.0 CRITERIA OF SELECTION:

- 1) The selection of candidate will be carried out solely on the basis of merit of qualifying examination to peruse the Technical Degree course from any of the AICTE approved institutions i.e. in First year or Second year (through lateral entry only) on the basis of percentage of marks obtained in the 10+2/ equivalent examination.
- 2) State/ UT wise merit list will be prepared as per number of scholarships allotted in the point number 3.0 above.

8.0 METHODS OF RESOLVING TIES:

The procedure to be adopted for breaking ties (similar percentiles) shall be as under: -

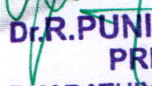
- 1) **Percentage of Marks in 10th Examination:** In case qualifying examination percentile does not break ties, then higher percentage of marks in 10th examination will be ranked higher.
- 2) **Age:** In case 10th examination percentile does not break ties, then the candidate of elder age will be ranked higher.

9.0 RESERVATION:

- 1) As per Government of India norms.
- 2) If there is any vacant seat in any of the reserved category (SC/ ST/ OBC), the same will be transferred to the General Category.

10.0 RENEWALS:


- 1) The scholarship will be renewed for the next year of study on receipt of renewal through National Scholarship Portal by submitting passing certificate/ marksheet along with letter from the Head of the Institution on the online portal.


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- 2) Student failing to get promoted to the next class/ level would forfeit the scholarship.

11.0 TERMS AND CONDITIONS:

- 1) The gap period between the year of passing the qualifying examination and the session of admission in degree course should not be more than two years.
- 2) Applications will be invited once in a year through National e-Scholarship Portal of the Government of India.
- 3) If a student is in reserved category and also qualified in General Category merit list of scholarship, then she will be counted under the General Category.
- 4) Incomplete applications will be summarily rejected. Only verified online applications will be considered for the award of scholarship.
- 5) If a candidate failed/ drop out in subsequent year, she will not be eligible for further scholarship.
- 6) The grant of scholarship is subject to the condition that the student does not receive any financial assistance in shape of scholarship/any emoluments, salary, stipend etc. from any other source during her course of study in the Institute. In case of receipt of any financial assistance from any other sources, the scholarship shall be discontinued and the entire amount of scholarship will have to be refunded to AICTE by D/Draft drawn in favour of "Member Secretary, AICTE" payable at New Delhi.
- 7) Scheme will be implemented and monitored by the AICTE.
- 8) For converting Cumulative Grade Point Average (CGPA) to percentage, multiplying factor will be 9.5 i.e. to convert the CGPA into percentage; $CGPA \times 9.5$ will give the percentage.
- 9) In case both CGPA & total marks are given in the mark sheet, total marks will be considered for determining percentage.
- 10) If grades are given like A1, A2, B1, B2 etc. in the mark sheet, first the grades will be converted into CGPA and then average CGPA will be calculated. This CGPA will be converted into percentage as given in point No. 8.
- 11) Provisional list of shortlisted candidates will be uploaded on the AICTE web portal. In case, candidate has any query about merit list of scholarship, they may raise their grievances within a month. No query regarding merit list will be entertained after one-month duration from the date of publishing of merit list on AICTE website.
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Annexure A

State-wise Distribution of No. of Scholarships in the Degree Course		
S. No.	State/ UT	No. of Scholarships
1	Andhra Pradesh	566
2	Bihar	52
3	Chandigarh (UT)	50
4	Chhattisgarh	62
5	Delhi (NCT)	50
6	Goa	50
7	Gujarat	219
8	Haryana	134
9	Himachal Pradesh	50
10	Jharkhand	50
11	Karnataka	398
12	Kerala	196
13	Madhya Pradesh	285
14	Maharashtra	553
15	Odisha	134
16	Puducherry (UT)	50
17	Punjab	124
18	Rajasthan	152
19	Tamil Nadu	800
20	Telangana	424
21	Uttar Pradesh	422
22	Uttarakhand	50
23	West Bengal	129
	Total	5000

S.No.	State/ UT	No. of Scholarships
1	Andaman and Nicobar Islands (UT)	All Eligible Applicants
2	Dadra and Nagar Haveli & Daman and Diu (UT)	
3	Jammu and Kashmir (UT)	
4	Ladakh (UT)	
5	Lakshadweep (UT)	
6	Arunachal Pradesh	
7	Assam	
8	Manipur	
9	Meghalaya	
10	Mizoram	
11	Nagaland	
12	Sikkim	
13	Tripura	

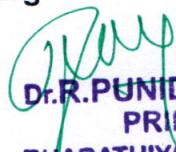
Note: State-wise distribution of scholarships is based upon proportionate share of allotted degree seats (in AICTE approved institutions) to that particular State/ UT with minimum 50 scholarships and maximum cap of 800 scholarships.

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OCTOBER 2021

**AICTE – SWANATH SCHOLARSHIP
SCHEME FOR STUDENTS**

**Student Development Cell (StDC)
All India Council for Technical Education
Vasant Kunj, Nelson Mandela Marg
New Delhi- 110070**


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GUIDELINES FOR AICTE – SWANATH SCHOLARSHIP SCHEME FOR STUDENTS

1.0 OBJECTIVE OF THE SCHEME:

The Scheme is being implemented by AICTE to provide encouragement and support to orphans, wards of parents died due to Covid-19, wards of Armed Forces and Central Paramilitary Forces martyred in action (Shaheed) to pursue education. This is an attempt to give every such child, an opportunity to study further and prepare for a successful future through education in AICTE Approved institutions and courses.

2.0 ELIGIBILITY FOR SCHOLARSHIP:

1) The candidate should be from any one of the following categories:

(i) Orphan

OR

(ii) Either or both parents died due to Covid 19

OR

(iii) Wards of Armed Forces and Central Paramilitary Forces martyred in action (Shaheed)

AND

2) Family income from all sources should not be more than Rs. 8 lakh per annum during the financial year of the application. A valid income certificate issued by State/UT Government is to be enclosed.

AND

3) The candidate should be currently studying in the AICTE Approved institutions and courses at Degree/ Diploma level in regular mode (in 1st /2nd / 3rd /4th year).

AND

4) The candidate should NOT be Recipient of any of the Central Govt. / State Govt. / AICTE Sponsored scholarships.

Note: Students who are satisfying conditions at S. No. 1, 2, 3 & 4 above are only eligible for this scholarship.

3.0 NUMBER OF SCHOLARSHIPS:

A maximum of 2000 scholarships (1000 for Degree Students and 1000 for Diploma Students) will be awarded every year to eligible candidates as above.

4.0 AMOUNT OF SCHOLARSHIP:

Rs. 50,000.00 per annum for every year of study i.e. maximum 4 years duration for first year admitted Degree students and maximum 3 years for Diploma Students as lump sum amount towards payment of college fee, purchase of computer, stationeries, books, equipment, software etc. No other additional grant will be payable in lieu of hostel charges and medical charges etc. In case student is currently studying in the 2nd /3rd/4th year at degree level the duration of the scholarship will be reduced to 3/2/1 year respectively. Similarly, for students currently studying in the 2nd /3rd year at diploma level the duration of the scholarship will be reduced to 2/1 year respectively.

5.0 CRITERIA OF SELECTION:

(i) For Degree Level:

The selection of candidate will be carried out solely on the basis of merit of qualifying examination to pursue the Degree course from any of the AICTE approved institutions i.e. on the basis of percentage of marks obtained in the 10+2/ equivalent examination.

(ii) Method of Resolving ties (For Degree Level):

The procedure to be adopted for breaking ties (similar percentiles) shall be as under: -

- A) Percentage of Marks in 10th Examination:** In case qualifying examination percentile does not break ties, then higher percentage of marks in 10th examination will be ranked higher.
- B) Age:** In case 10th examination percentile does not break ties, then the candidate of elder age will be ranked higher.
- C) Annual family income:** If above methods do not break ties, and then the candidate with lower annual family income will be ranked higher.

(iii) For Diploma Level:

The selection of candidate will be carried out solely on the basis of merit of qualifying examination to pursue the Diploma course from any of the AICTE approved institutions i.e. on the basis of percentage of marks obtained in the 10th / equivalent examination.

(iv) Method of Resolving ties (For Diploma Level):

The procedure to be adopted for breaking ties (similar percentiles) shall be as under: -

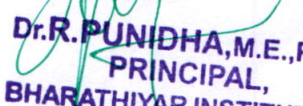
- A) Age:** In case qualifying examination percentile does not break ties, then the candidate of elder age will be ranked higher.
- B) Annual family income:** If above method does not break ties, and then the candidate with lower annual family income will be ranked higher.

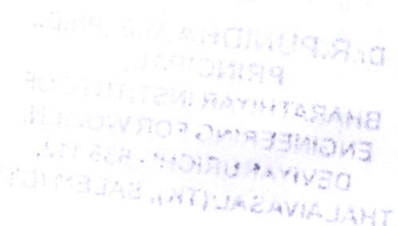
6.0 RESERVATION:

As per Government of India norms.

7.0 PROCEDURE FOR APPLYING:

- 1) The candidate fulfilling the eligibility conditions is required to apply online on National Scholarship Portal (NSP) after initiation of application process and notice to be published on AICTE/NSP website.
- 2) The host institution where the candidate is studying, will be required to verify the online application.
- 3) Department of Education (DTE) of respective State/ UT will verify these applications as second level of scrutiny.


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8.0 RENEWALS:

- 1) The scholarship will be renewed for the next year of study on receipt of renewal through National Scholarship Portal (NSP) by submitting promotion certificate along with bonafide certificate from the Head of the Institution on the NSP portal.
- 2) Student failing to get promoted to the next class/ level or those who are not applying in time for the scholarship, would forfeit the scholarship.

9.0 MODE OF PAYMENT:

After selection, the awardee will be paid scholarship through DBT mode on annual basis.

10.0 DOCUMENTS TO BE UPLOADED ON NATIONAL SCHOLARSHIP PORTAL:

A. For Orphan Candidates:

- (i) Death Certificates of both Father & Mother (if available)

OR

A certificate issued by Tehsildar / S D M as per enclosed format (Annexure – I).

- (ii) Bonafide Certificate issued by the institution.
- (iii) 10+2 / equivalent and 10th Mark sheet for Degree Level
- (iv) 10th /equivalent Mark sheet for Diploma Level
- (v) Category Certificate (SC/ST/OBC-NCL)

B. For Candidates whose either or both Parents Died due to Covid 19:

- (i) Death Certificate of Father/Mother or both explicitly mentioning that the death was due to Covid-19.
- (ii) If one parent (Father or Mother) is alive, current year income certificate, explicitly mentioning that income of family less than 8 Lakh, issued by Competent Authority.
- (iii) Bonafide Certificate issued by the institution.
- (iv) 10+2/equivalent and 10th Mark sheet for Degree Level
- (v) 10th /equivalent Mark sheet for Diploma Level
- (vi) Category Certificate (SC/ST/OBC-NCL)

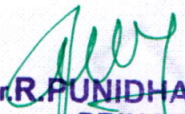
C. For Wards of Armed Forces and Central Paramilitary Forces martyred in action (Shaheed)

- (i) Death Certificate.
- (ii) Shaheed Certificate issued by the Armed Forces/ Central Paramilitary Forces
- (iii) Bonafide Certificate issued by the institution.
- (iv) 10+2/equivalent and 10th Mark sheet for Degree Level
- (v) 10th /equivalent Mark sheet for Diploma Level
- (vi) Current year income certificate, explicitly mentioning that income of family less than 8 Lakh, issued by Competent Authority.
- (vii) Category Certificate (SC/ST/OBC-NCL)

11.0 TERMS AND CONDITIONS:

- 1) Applications will be invited once in a year through National e-Scholarship Portal of the Government of India.
- 2) Incomplete applications will be summarily rejected. Only verified online applications will be considered for the award of scholarship.
- 3) **'AADHAR number is Mandatory for applying for this scheme. Applications will not be accepted without the AADHAR number of the Candidate.'**
- 4) If a candidate fails/ drops out in subsequent year, he / she will not be eligible for further scholarship.
- 5) The grant of scholarship is subject to the condition that the student does not receive any financial assistance in shape of scholarship/any emoluments, salary, stipend etc. from any other source during her/his course of study in the Institute. In case of receipt of any financial assistance from any other sources, the scholarship shall be discontinued and the entire amount of scholarship will have to be refunded to AICTE by D/Draft drawn in favour of "Member Secretary, AICTE" payable at New Delhi.
- 6) Scheme will be implemented and monitored by the AICTE.
- 7) For converting Cumulative Grade Point Average (CGPA) to percentage, multiplying factor will be 9.5 i.e. to convert the CGPA into percentage; $CGPA \times 9.5$ will give the percentage.
- 8) In case both CGPA & Total marks are given in the mark sheet, total marks will be considered for determining percentage.
- 9) If grades are given like A1, A2, B1, B2 etc. in the mark sheet, first the grades will be converted into CGPA and then average CGPA will be calculated. This CGPA will be converted into percentage as given in point No. 7.
- 10) For the purpose of the calculation of percentage in 10+2, marks secured by candidate in any five subjects taken in 10+2 of various boards (CBSE/ISC etc) to be considered.
- 11) Provisional list of shortlisted candidates will be uploaded on the AICTE web portal. In case, candidate has any query about merit list of scholarship, they may raise their grievances within a month. No query regarding merit list will be entertained after one-month duration from the date of publishing of merit list on AICTE website.
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THE SCHEME OF

'Scholarship for Top Class Education for

Students with Disabilities'

Effective from 2015-16




सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES

[Incorporating modifications vide OM No.5-2/2014-DD-IV-B (Sch) dated 22nd September 2016 regarding inclusion of 43 institutes for sanction of scholarships under the scheme of Top Class Education for Students with Disabilities]

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No.5/2/2014-Sch.
GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES

CENTRAL SECTOR SCHEME OF
SCHOLARSHIP FOR TOP CLASS EDUCATION FOR STUDENTS WITH
DISABILITIES

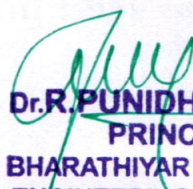
(Effective from 1st April, 2015)

1. Background

- 1.1 Accordingly to census 2011, there were 2.68 crore Persons with Disabilities in India who constituted 2.21 percent of the total population. This includes persons with visual, hearing, speech, loco-motor and mental disabilities.
- 1.2 The Census, 2001 data shows that persons with disabilities have much lower educational attainment rates, with 51% illiteracy against 35% for the general population. Participation and completion rate of PwDs at all levels including higher education continue to be low. Percentage of general population and persons with disabilities, who attained graduation level as per census 2001 was 2.9 percent and as per NSS 2002 it was 1.6 percent. In other words very few PwDs are able to pursue higher education
- 1.3 The XIIth Plan Working Group for Empowerment of Persons with Disabilities has recommended a new scheme named “Scholarship for Top Class Education for students with disabilities studying in premier higher educational institutes (like IIT, IIM, NIT), etc.”

2. Objective & Coverage

- 2.1 The Scheme aims at recognizing and promoting quality education amongst Students with Disabilities by providing full financial support.
- 2.2 The scheme will cover Students with Disabilities (SwDs) for pursuing studies at the level of Post Graduate Degree or Diploma in any discipline.


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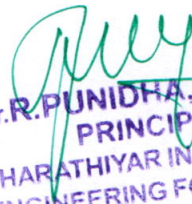
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- 2.3 The scheme will operate in all institutions notified by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment as institutions of excellence. The list of such institutions is enclosed at **Annexure I**.

3. Conditions of Eligibility

- (a) A citizen of India,
- (b) A person with disability having not less than 40% disability and having a disability certificate issued by any competent medical authority.
- (c) Having selected and got admission in any of the **notified institutions** for pursuing a full-time course at the level of Post Graduate Degree/Diploma according to the norms prescribed by the respective institution. Scholarship under this scheme shall not be admissible for pursuing distance-learning/part-time/week-end courses under any stream.
- (d) The candidate is not receiving any other scholarship under any scheme of the Government of India.
- (e) **Income Ceiling of parents/guardians:** Total income from all sources of the candidate and/or his/her parents/guardians, shall not exceed Rs.6,00,000/- (Indian Rupees six lakh only) per annum, (excluding such allowances as are not treated as part of total income for the purpose of income tax). A copy of latest tax-assessment as well as latest monthly salary slip from the employer is also required to be enclosed with the application.
- (f) Two children in a family - Not more than two disabled children of the same parents/guardians will be eligible and to this effect a self-certification will be required from the candidate. Provided, more than two children of the same parents can be allowed in case the second/third children are twins.
- (g) One time award - The awardee cannot be considered for the award for second or subsequent times as the individual can be awarded only for once.

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4. Quantum of Financial Assistance

The scholarship will include the following –

Sl No.	Components of Scholarship	Rate per awardee
a)	Reimbursement of tuition fees and non-refundable charges paid/ payable to the Institution	Up to Rs. 2.00 lakh – per annum (subject to actual amount).
b)	Maintenance Allowance	Rs. 3,000/- per month for hostellers, Rs. 1,500/- per month for day-scholars
c)	Special Allowances (related to types of disabilities like reader allowance, escort allowance, helper allowance etc.)	Rs. 2,000/- per month
d)	Books & Stationery	Rs. 5,000/- per annum.
e)	Reimbursement of expenses for purchase of a computer with accessories.	Rs. 30,000/- per awardee as a one-time grant for entire course.
f)	Reimbursement of expenses for purchase of Aids and Assistive Devices including necessary software related to the particular disability of the selected candidate.	Rs. 30,000/- per awardee as a one-time grant for entire course


The aids and assistive devices may include—

For the blind / low vision -

- (i) Braille / Brailer Typewriter
- (ii) Laptop with Screen reading software
- (iii) Laptop with Screen Magnification software
- (iv) Talk software for mobile phone accessibility
- (v) DAISY Recorder and player

For the hearing impaired -

- (i) Binaural digital programmable hearing aid with provision for button cells.
- (ii) Cell phone with SMS SIM Card
- (iii) Laptop with WiFi (Blue Tooth) facility.


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5. Number of Scholarships and Reservation for Girls

- a) Number of scholarships to be sanctioned every year is 160 (one hundred sixty only) which will be distributed among all the States and Union Territories of India. The no. of slots available to any State/UT is decided on the basis of percentage of population of PwDs of that State/UT in comparison to the total PwD population of India as per the data of Census 2011.

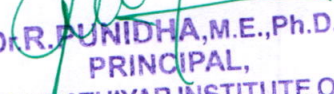
Provided that in case the numbers of scholarships so allocated to a State/UT are not fully utilized, due to non-availability of eligible candidates, the unutilised slots shall be allocated amongst the other States/UTs where the number of eligible candidates is much more than the slots allocated to that State/UT.

- b) 50% of the total scholarships available each year shall be reserved for female candidates. However, in case adequate number of girl candidates are not available or not found eligible as per the terms and conditions of the scheme, the unutilised slots can be utilised by selecting suitable male candidates.

6. Procedure of Application and Selection

- a) The Department of Empowerment of Persons with Disabilities will announce the details of the scheme and invite applications by issuing an advertisement in the leading newspapers and through the websites and other media outfits. Applications will be called for through the National e-Scholarship Portal, an on-line scholarship management program being developed by Department of Electronics & Information Technology for this purpose.
- b) The applicants should submit their application through the on-line system within the last date prescribed for receipt of applications. All requisite documents like photograph, proof of age, disability certificate, income certificate of the parent, etc. duly filled in the prescribed format will be required to be uploaded in the on-line system.
- c) The Institute in which he/she is studying shall forward the application through the portal to the Education Department of the State Govt. concerned after doing the necessary verification of the facts contained in the application like age, date of birth, Disability certificate, recognition of the course, fees received etc. The State Education Department shall carry out necessary prudence check including recognition of the Institute concerned and forward the

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application with their recommendation to the Department of Empowerment of Persons with Disabilities.


- d) Final selection will be done by the Department of Empowerment of Persons with Disabilities based on the recommendations of the State Education Department considering, inter alia, the no. of slots available to that particular State. The no. of slots available to any State is decided on the basis of percentage of population of PWDs of that State in comparison to the total PWD population of India as per Census 2011.
- e) In case a candidate is a permanent resident of one State but studying in another State, his application will be considered under the slot of his home State and his application needs the recommendation of the Education Department of the State of which he is a permanent resident.
- f) **Merit Criteria for Selection:** The following factors will be taken into consideration:

- (i) Fulfillment of eligibility conditions as given in the scheme.
- (ii) Recommendation of the State Education Department.
- (iii) No. of slots available to the State.
- (iv) Merit of the candidate in terms of percentage of marks obtained in the qualifying examination.
- (v) In case of a tie in percentage of marks, the parental income ceiling will be considered i.e. the candidate with lower parental income ceiling will get preference.
- (vi) In case there is still a tie, the percentage of disability will be considered i.e. the candidate with higher percentage of disability will get preference.

- g) **Selection Committee:** In case the number of applicants is more than the number of scholarships admissible, a Selection Committee shall be set up with the approval of Secretary, Deptt. of Empowerment of Persons with Disabilities, for selection of candidates based on eligibility.

7. Mode of Disbursal of Scholarship

The scholarship amount will be disbursed by the Department of Empowerment of Persons with Disabilities through a designated bank that will remit the money direct to the bank accounts of the selected candidates. However, the non-refundable fees payable by the beneficiary shall be remitted to the Institute in which he/she is studying subject to the limit prescribed in the scheme.


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8. Duration and Renewal of Awards

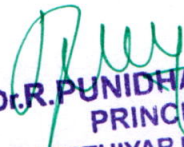
The duration of the award of the scholarship shall be ordinarily for two years or as per the approved tenure of the course in which the candidate has got admission.

- a) The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance.
- b) It will be renewed from year to year provided that within a course which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- c) If a scholar is unable to appear in the annual examination owing to illness and or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and/or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he appeared in the examination.
- d) If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

9. Other Conditions

- (i) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
- (ii) If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the Department of Empowerment of Persons with Disabilities,

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Government of India. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

- (iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded unless such change in course of study has been approved by the Department of Empowerment of Persons with Disabilities.
- (iv) A scholar is liable to refund the scholarship amount at the discretion of the Department of Empowerment of Persons with Disabilities, Government of India, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- (v) Maintenance allowance is payable from 1st April or from the month of admission, whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after the 20th day of a month, the amount will be paid from the month following the month of admission.
- (vi) In case of renewal of scholarships awarded in the previous years, maintenance allowance will be paid from the month following the month up to which scholarship was paid in the previous year, if the course of study is continuous.

10. Institutes of Excellence

The list of the Reputed Premier Institution to be covered under the Scheme is at **Annexure-I**. Any addition or deletion to this list shall be notified by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India, as and when required, based on the recommendations of the **Steering Committee** as referred to in para 11 hereunder.

11. Review and Monitoring

- 11.1 The progress of implementation of the scheme will be reviewed by a **Steering Committee** consisting of the following –

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BHARATHIYAR INSTITUTE OF
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- | | | |
|----|---|---------------|
| a) | Secretary, Department of Empowerment of Persons with Disabilities, | - Chairperson |
| b) | Joint Secretary concerned in Department of Empowerment of Persons with Disabilities, | - Member |
| c) | Joint Secretary & Financial Adviser (in-charge of Department of Empowerment of Persons with Disabilities) | - Member |
| d) | Joint Secretary(TD), Min. of Tribal Affairs | - Member |
| e) | Joint Secretary (SCD), Deptt. of SJ&E | - Member |
| f) | Joint Secretary, Department of Higher Education | - Member |
| g) | Joint Secretary, Department of Medical Education, Min. of Health & FW | - Member |
| h) | A representative of the UGC | - Member |
| i) | Director / Dy. Secretary concerned in Department of Empowerment of Persons with Disabilities | - Convener |

11.2 The Committee may invite an expert as a special invitee, as and when it deems necessary.

11.3 The Committee may recommend to the Department of Empowerment of Persons with Disabilities about addition or deletion of any institution based on their performance. For the purpose, the committee may take into account the recommendations of the concerned bodies conducting entrance examination for admissions into such courses or having the administrative control over such institutes.

11.4 The Committee may periodically review of performance of the selected institutes on the basis of the academic results.

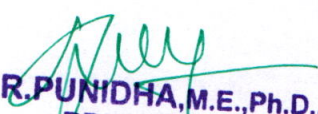
12. Date of Commencement of the Scheme

The scheme will be effective from 1st April, 2015.

13. Jurisdiction of the Scheme

The jurisdiction of the Scheme is up to providing prescribed financial support to the selected candidates for pursuing higher education in the

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specified subjects. The Scheme does not cover employment aspects of the awardees and also does not provide for any kind of assistance to the awardees in seeking employment anywhere, after his/her having availed of the scholarship.

14. Furnishing of False Information

If any candidate has furnished any false information/document and is established as false, he/she will be debarred from the award and if he/she has availed of it or is availing, an action will be initiated for recovery of the amount spent with 15% compound interest thereon. Such candidate will also be black listed for future and appropriate legal action can be taken against the candidates.

15. Litigations


Any litigation on matters arising out of this scheme in India will be subject to sole jurisdiction of the courts situated in National Capital Territory of Delhi.

16. Administrative Expenses:

The scheme will be implemented by the Department of Empowerment of Persons with Disabilities through a bank to be designated for the purpose. In order to implement the scheme, the following administrative expenses are likely to be involved –

- a) Payment of bank-charges to the designated bank for disbursement of the scholarship money to the bank accounts of the beneficiaries.
- b) Engagement of manpower at the Department for execution of the project. As the magnitude of data to be entered and processed would be enormous and the scheme gets implemented over the years there would be a need to engage qualified skilled personnel right from the beginning to ensure the data based computerized systems or operational.
- c) Publishing advertisements and other publicity materials to generate awareness among the targeted beneficiary group.

In order to meet the above expenditure, a provision of not exceeding 3% of the total budget shall be kept as administrative expenditure.


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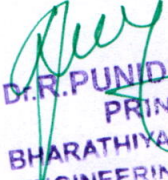
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17. Change in the Provisions of the Scheme

The provisions of this Scheme can be changed at any time at the discretion of the Department of Empowerment of Persons with Disabilities, Government of India.

18. Review of the Scheme

Department of Empowerment of Persons with Disabilities may, at its discretion, undertake review of the scheme as and when required.


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